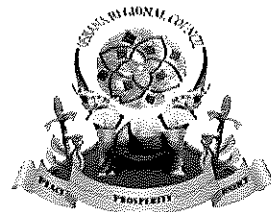


REPUBLIC OF NAMIBIA
OSHANA REGIONAL COUNCIL



Request for Quotations For Works

RE-ADVERTISED

Minor Renovation at Oshana Regional Council Head Office

Procurement Reference No: W/RFQ/ONARC-100/2026/2027

NAME OBIDDER:

BID AMOUNT.....

CONTACT PERSON.....

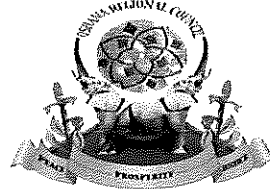
CONTACT NO:

CLOSING DATE: 13 AUGUST 2026

CLOSING TIME: 11H00



REPUBLIC OF NAMIBIA
OSHANA REGIONAL COUNCIL



Letter of Invitation

To: All Prospective Bidders

Procurement Reference Number: W/RFQ/ONARC-100/2026/2027

Dear Sir/Madam

Minor Renovation at Oshana Regional Council Head Office

The Oshana Regional Council invites you to submit your best quote for the works described in detail hereunder.

Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to **Alma Kamulilo- 065-2288200/ B. Negongo 065-221197**

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,

MS. ALMA KAMULILO
HEAD OF PMU



SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The *Oshana Regional Council* reserves the right:

- (a) to split the contract as per the lowest evaluated cost per lot; and
- (b) to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the works mentioned in Section III, by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration, where applicable;
- (b) the Priced Activity Schedule in Section IV;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment as deemed appropriate

You are advised to carefully read the complete Request for Quotations document, including the Special Conditions of Contract in Section VII, before preparing your Quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The quotation validity period shall be 90 days from the date of bid submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) have a certified valid company Registration Certificate;
- (b) have an original/certified copy valid good Standing Tax Certificate;
- (c) have an original/certified copy valid good Standing Social Security Certificate;
- (d) have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- (e) Submit signed Bid-securing Declaration.
- (f) Attached a reference letter in construction

5. Bid Securing Declaration

Bidders are required to subscribe to a Bid Securing Declaration for this procurement process.

6. Works Completion Period

The completion period for works shall be 60 days after acceptance and issue of Purchase Order. Deviation in completion period shall not be accepted/shall be considered if such deviation is reasonable.

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Oshana Regional Council with the Bidder's name and contact information at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at *Oshana Regional Council PMU Office*, not later than **Thursday the 13 August 2026 at 11h00**. Quotations by post or hand delivered should reach Oshana Regional Council by the same date and time at latest. Late quotations will be rejected. Quotations received by e-mail will not be considered.

9. Opening of Quotations

Quotations will be opened internally by the Oshana Regional Council immediately after the closing time referred to in section 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Security/Bid Securing Declaration, will be posted on the website of the Public Entity and available to any bidder on request within three working days of the Opening.

10. Evaluation of Quotations

The Oshana Regional Council shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of evaluated cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

Only Bidders that are within 5% variance of the Public Entity's price estimate will be considered

11. Technical Compliance

The Specifications and Compliance Sheet details the minimum specifications of the works to be carried out. The specifications have to be met, but no credit will be given for exceeding the specifications.

12. Prices and Currency of Payment

Prices for the execution of works shall be fixed in Namibian Dollars as quoted.

Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works, and shall include all duties. The whole cost of performing the works shall be included in the items stated, and the cost of any incidental works shall be deemed to be included in the prices quoted.

13. Margin of Preference

PRICE AND MARGIN OF PREFERENCE

The Margin of Preference on Price offered will be applied to the qualifying Bidders in accordance with the **Code of Good Practice on Preference**, issued by the Ministry of Finance and Public Enterprises through the Procurement Policy Unit (PPU). The lowest evaluated bid price will be determined after the margin of preferences has been applied where applicable.

If a bidder qualifies for margins of preferences on more than one basis, all such margins of preferences must be granted to the bidder and, when considering the bid, the bid price shall be reduced with the amount determined in accordance with the formula below for the price evaluation purposes.

$$\underline{A=MP \times BP}$$

100

in which formula

- (a) "A" represents the amount to be determined:
 (b) "MP" represents the total percentage of all margins of preferences granted in respect and
 (c) "BP" represents the bid price.

CATEGORIES OF BIDDERS	MARGIN OF PREFERENCE	DOCUMENT EVIDENCE TO BE SUBMITTED	CRITERIA
Small and Medium Enterprise	1%	Submit a certified copy of a valid original SME certificate, duly certified by the Commissioner of Oaths as issued by the Ministry of Industrialization, Trade and SME Development Declaration indicating the percentage of Namibian SME ownership. Oshana Regional Council reserves the rights to inspect and confirm the authenticity of the information provided in the declaration.	A bidder who is an SME, means an enterprise that has a valid Micro, Small and Medium Enterprise certificate issued by the Ministry responsible for trade, whose minimum equity is 51 % owned by Namibians.
Women owned enterprise	1%	Submit a certified copy of Identification Documents (IDs) of all shareholders Founding statement/company registration indicating ownership structure/shareholder certificate by the Commissioner of Oaths -declaration indicating the percentage of Namibian female ownership. Oshana Regional Council reserves the rights to inspect and confirm the authenticity of the information provided in the declaration.	A bidder who is a woman or whose minimum equity is 51% owned by Namibian women.

Youth Owned Enterprise	2%	Submit a certified copy Identification Documents (IDs) of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificate by the Commissioner of Oaths In Namibia, individuals between the ages of 16 and 35 are classified as youth. According to Section 1 of the National Youth Council Act, 2009 Act 3 of 2009, "youth" refers to a person who is between the ages of 16 and 35. The age of an individual will be determined based on their Identification Document (ID). Declaration indicating the percentage of Namibian youth ownership. Oshana Regional Council reserves the rights to inspect and confirm the authenticity of the information provided in the declaration.	A bidder who is a youth or whose minimum equity is 51% owned by Namibian youths
Total margin of preference	4%		

14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to perform the works shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

15. Performance Security

N/A

16. Notification of Award and Debriefing

The Oshana Regional Council shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within 7 days. Furthermore, the Oshana Regional Council shall attend to all requests for debriefing made in writing within 7 days of the unsuccessful bidders being informed of the award.

SECTION II: QUOTATION LETTER

(to be completed by Bidders)

[Complete this form with all the requested details and submit it as the first page of your quotation with the Priced Activity Schedule and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. If your quotation is not authorised, it will be rejected]

Quotation addressed to: [name of Public Entity]	
Procurement Reference Number:	
Subject matter of Procurement:	

We offer to execute the Works detailed in the Statement of Requirements, in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders

We undertake to abide by the Conduct of Bidders and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could disqualification on the grounds mentioned in the BDS.

The validity period of our Quotation is _____ days [insert number of days] from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

Works will commence within 7 days from date of issue of Purchase Order/ Letter of Acceptance.

Works will be completed within 60 days from date of issue of Purchase Order/ Letter of acceptance.

Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./E-mail	

Appendix to Quotation Letter

BID SECURING DECLARATION (Section 45 of Act) (Regulation 37(1) (b) and 37(5))

Date:

Procurement Ref No:.....

To:

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;
- (b) refusal by a bidder to accept a correction of an error appearing on the face of a bid;
- (c) failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or
- (d) failure to provide security for the performance of the procurement contract if required to do so by the bidding document.

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:
[insert signature of person whose name and capacity are shown]

Capacity of:
[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:
[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____
[insert date of signing]

Corporate Seal (where appropriate)

[Note*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]



Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Witten undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number :.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Procurement Reference No.:

Procurement Description:

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I[insert full name], owner/representative

of[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:.....

Please take note:

1. A labour inspector may conduct unannounced inspections to assess the level of compliance
2. This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.

A. SCOPE OF WORKS, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

Minor Renovation at Oshana Regional Council Head Office

SECTION IV: PRICED ACTIVITY SCHEDULE

Procurement Reference Number: W/Rfq/ONARC-100/2026/2027

Minor Renovation at Oshana Regional Council Head Office

BILL OF QUANTITIES

SCHED ULE	DESCRIPTION	ESTIMATE AMOUNT N\$			
		QTY	Unit	Unity Rate	Amount
	Minor Renovation Oshana Regional Council Head Office	Sum	See attached bill of Quantities	See attached bill of Quantities	See attached bill of Quantities
	See attached bill of Quantity				
SUB-TOTAL			N\$		
Contingencies 5%			N\$		
SUB-TOTAL			N\$		
Add 15% Value Added Tax (VAT)			N\$		
TOTAL			N\$		

Priced Activity Schedule Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Minor Renovation at Oshana Regional Council Head Office

Procurement Reference Number: _____

[Bidders should complete columns C and D with the specifications and performance of the Works offered. Also state "comply" or "not comply" and give details of any non-compliance/deviation to the specifications required. Attach detailed technical literature if required. Authorise the specifications offered in the signature block below]

Item No	Specifications and Performance Required	Compliance of Specifications and Performance Offered	Details of Non-Compliance/ Deviation (if applicable)
A*	B*	C	D
1	Minor Renovation at Oshana Regional Council Head Office		

* Columns A and B to be completed by Public Entity.

Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of **WORK W/REQ/ONARC-100/2026/2027** available on the website of the Public Entity (www.oshanarc.gov.na) except where modified by the Special Conditions below

SECTION VIII SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: _____

The clause numbers given in the first column correspond to the relevant clause number of the General Conditions of Contract. *[This section is to be customised by the Public Entity to suit the requirements of the specific procurement].*

GCC Clause Reference	Special Conditions
Employer GCC 1.1(r)	<i>Oshana Regional Council</i>
Intended Completion Date GCC	The intended completion date is: 60 days after receiving the Purchase Order.
Project Manager GCC 1.1(y)	The Project Manager is: B. Negongo
Site GCC 1.1(aa)	The Site is located at Oshana Regional Council Head office and is defined in Drawings Nos: _____
Start Date GCC 1.1(dd)	The Start Date shall be August 2026.
The Works GCC 1.1(hh)	Minor Renovation at Oshana Regional Council Head Office
Interpretation GCC 2.2	The project will be completed in the following date: 60 days after receiving purchase order.
Interpretation GCC2.3	The following additional documents shall form part of the contract: Bid Document.
Language and Law GCC 3.1	The language of the contract is English The law that applies to the Contract is the law of Namibia.
Project Manager's Decisions 4.1	The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the Contract which in the Project Manager's opinion will cause the amount finally due under the Contract to exceed the Contract Price or will give entitlement to extension of time. This requirement shall be waived in an emergency affecting safety of personnel or the Works or adjacent property.

GCC Clause Reference	Special Conditions
Delegation GCC 5.1	The Project Manager may delegate his/her duties.
Notices GCC 6	Any notice shall be sent to the following addresses: For the Employer, the address shall be as given on the page 2 of this Bidding Document and the contact name shall be Oshana Regional Council Private Bag 5543 Oshakati, Ms. Alma Kamulilo: (065) 2288200. For the Contractor, the address shall be as given on the first page of the Purchase Order/Letter of Acceptance and the contact name shall be: _____
Insurance GCC 13.1	Except for the cover mentioned in (d)(i) hereunder, the other insurance covers shall be in the joint names of the Contractor and the Employer and the minimum insurance amounts shall be: N/A
Site Date GCC 14.1	The site Data shall be: N/A
Possession of the Site GCC 20.1	The Site Possession Date shall be August 2026.
Procedure for Disputes GCC 24	No Adjudicator shall be appointed under the contract and arbitration shall not apply. If any dispute arises between the Employer and the Contractor in connection with or arising out of the Contract, the parties shall seek to resolve any such dispute by amicable agreement. If the parties fail to resolve such dispute by amicable agreement, within 14 days after one party has notified the other in writing of the dispute, then the dispute shall be referred to court by either party.
Program GCC 25.1	The Contractor shall submit for approval a Program for the Works within 7 days from the date of the Letter of Acceptance or issue of Purchase Order Agreement.
GCC 25.3	Program updates <i>shall not</i> be required.
Defects Liability Period GCC 33.1	The Defects Liability Period is: N/A
Payment Certificates GCC 39.7	"A single statement of the estimated value of the work executed shall be submitted on completion of the Works. The Project Manager shall check the statement and certify the amount to be paid to the Contractor".
Payments GCC 40	The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by: (a) the payment certificate; and (b) a certificate of Completion of the Works.
Adverse weather Conditions	<i>Applicable</i>

GCC Clause Reference	Special Conditions
GCC 41.1 (I)	
Price Adjustment GCC 44.	The Contract <i>is not</i> subject to price adjustment.
Retention GCC 45.	(i) Proportion of any payments shall be retained* or 0% of payment certificate and the defect period is:0 months.
Liquidated Damages GCC 46.1	The liquidated damages for the whole of the Works are \$200 per day. The maximum amount of liquidated damages for the whole of the Works is \$50 000.00.
Bonus GCC 47.1	The rate for the Bonus per calendar day is: _____N/A_____
Advance Payment GCC 48.1	(i) No advance payment shall be made
Performance Security GCC 49.1	(i) No Performance Security is required
GCC 56.1	"As built" drawings or operating and maintenance manuals <i>[insert are or are not]</i> required.
GCC 59.1	The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the Works, is: <i>[20%]</i>

SCHEDULE 2**QUOTATION CHECKLIST SCHEDULE**

[Public Entity to update this Checklist to ensure that it contains the documents required from Bidders for the specific procurement]

PROCUREMENT REFERENCE NO.: W/RFQ/ONARC-100/2026/2027

Description	Attached	Not Attached
Quotation letter		
Priced Activity Schedules		
Specification and Compliance Sheet		
Certified copy of Company Registration Certificate		
Original or certified copy of valid Good Standing Tax Certificate		
Original or certified copy of valid Good Standing Social Security Certificate		
Valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;		
Submit signed Bid-securing Declaration.		



Ministry of Works and Transport

Maintenance Contract Control - Department of Works

Building Construction - Bill of Quantity

Contractor: Service Request No: MOS16/1029/2025 Request Date: 20/11/2025 Date Printed: 21/5/2026

Project No: 173 Constituency: Oshakati East

Project Name: MINOR RENOVATIONS AND ROOF SEALING AT THE OFFICE OF THE HON GOVERNOR OF OSHANA REGION IN OSHAKATI

Key	Item Description	Quantity	Unit	Unit Rate	Amount
	Taking down and removing roofs, etc				
0043	Timber, steel or fibreceement fascias and bargeboards	55.0	m		
	Taking down and removing ceilings, etc				
0053	Softboard or gypsum board ceilings including cover strips and cornices	10.5	m2		
	Taking down and removing ceilings, etc				
0055	Suspended ceilings in isolated panels, including all hangers, tees, cornices, etc	6.45	m2		
	Taking out and removing doors, windows sashes from frames, gates, etc and prepare to receive new				
0078	Single timber or steel door from steel or timber frame and prepare frame to receive new door (elsewhere measured)	3.0	No		



Republic of Namibia

Ministry of Works and Transport

Maintenance Contract Control - Department of Works
Building Construction - Bill of Quantity

Contractor: Service Request No: MOS16/1029/2025 Request Date: 20/11/2025 Date Printed: 21/5/2026

Project No: 173 Constituency: Oshakati East

Project Name: MINOR RENOVATIONS AND ROOF SEALING AT THE OFFICE OF THE HON GOVERNOR OF OSHANA
REGION IN OSHAKATI

Key	Item Description	Quantity	Unit	Unit Rate	Amount
	Taking out and removing joinery fittings and the like				
0111	Counter tops and work tops only	3.0	m		
	Taking out and removing joinery fittings and the like				
0114	Kitchen cupboard units and counters with cupboards under not exceeding 900mm high	3.0	m		
	Taking out and removing taps and mixers				
0121	Sink or bath mixer complete	2.0	No		
	Clean down and prepare and one coat eggshell enamel paint				
0397	On internal smooth plastered walls and columns	44.0	m2		



Republic of Namibia

Ministry of Works and Transport

Maintenance Contract Control - Department of Works
Building Construction - Bill of Quantity

Contractor: Service Request No: MOS16/1029/2025 Request Date: 20/11/2025 Date Printed: 21/5/2026
Project No: 173 Constituency: Oshakati East
Project Name: MINOR RENOVATIONS AND ROOF SEALING AT THE OFFICE OF THE HON GOVERNOR OF OSHANA
REGION IN OSHAKATI

Key	Item Description	Quantity	Unit	Unit Rate	Amount
	Clean down and prepare and one coat eggshell enamel paint				
0399	Extra for additional one coat of paint	44.0	m2		
	Prepare and apply Sika Industrial Cemflex Universal Waterproofer applied in strict accordance with the manufacturer's instructions on				
0695	On concrete retaining walls	50.0	m2		
	0.5mm 'IBR 686' Aluzinc profile steel troughed roofing and all accessories fixed in strict accordance with the manufacturer's instructions with fastening brackets and fixing specifications for areas of strong winds according to Clotan Steel" with				
0735	Ridge capping	1.5	m		
	1mm Galvanised sheet iron				
0798	Cover flashing, headwall and sidewall flashings, valley gutters, copings, fascias, etc	94.0	m2		



Ministry of Works and Transport

Maintenance Contract Control - Department of Works
Building Construction - Bill of Quantity

Contractor: Service Request No: MOS16/1029/2025 Request Date: 20/11/2025 Date Printed: 21/5/2026

Project No: 173 Constituency: Oshakati East

Project Name: MINOR RENOVATIONS AND ROOF SEALING AT THE OFFICE OF THE HON GOVERNOR OF OSHANA
REGION IN OSHAKATI

Key	Item Description	Quantity	Unit	Unit Rate	Amount
	40mm Semi-solid flush doors with hardwood veneer both sides and concealed hardwood edge strips				
0877	Door size 813 x 2032mm high	3.0	No		
	Floor Units (work tops elsewhere measured)				
0991	Floor sink unit type F1800 S size 1800mm long, 870mm high and 570mm deep with fixed front fascia, four doors and shelves	1.0	No		
	32mm Work tops with post formed front edges				
1000	Work top 800mm wide	3.0	m		
	Gypsum plasterboard ceilings				
1012	9.5mm Gypsum plasterboard ceiling board in full length sheets fixed to and including galvanised proprietary suspension system including main and cross bearers, hangers, channels, angles, etc with and including wire scrim and 'Rhinolite' skimmed over all joints between sheets	11.0	m2		



Ministry of Works and Transport

Maintenance Contract Control - Department of Works

Building Construction - Bill of Quantity

Contractor: Service Request No: MOS16/1029/2025 Request Date: 20/11/2025 Date Printed: 21/5/2026

Project No: 173 Constituency: Oshakati East

Project Name: MINOR RENOVATIONS AND ROOF SEALING AT THE OFFICE OF THE HON GOVERNOR OF OSHANA REGION IN OSHAKATI

Key	Item Description	Quantity	Unit	Unit Rate	Amount
	Extra over 12.5mm gypsum vinyl covered fissured suspended ceilings for the following suspended ceiling boards				
1035	Extra over for 15mm 'Prima Dune Plus' ceiling panels size 600 x 1200mm	6.45	m2		
	Commercial quality mild steel plates				
1332	2mm Plates cut to varying shapes and sizes	5.0	m2		
	Stainless steel				
1648	Single end bowl inset sink and drainer unit size 900 x 500mm	1.0	No		
	Chrome plated brass taps and sundries				
1723	15mm Angle regulating valve only	6.0	No		



Ministry of Works and Transport

Maintenance Contract Control - Department of Works

Building Construction - Bill of Quantity

Contractor: Service Request No: MOS16/1029/2025 Request Date: 20/11/2025 Date Printed: 21/5/2026

Project No: 173 Constituency: Oshakati East

Project Name: MINOR RENOVATIONS AND ROOF SEALING AT THE OFFICE OF THE HON GOVERNOR OF OSHANA REGION IN OSHAKATI

Key	Item Description	Quantity	Unit	Unit Rate	Amount
-----	------------------	----------	------	-----------	--------

Chrome plated brass taps and sundries

1724	15mm Angle regulating valve with 10mm chromium plated copper service pipe 300mm girth bent as required	6.0	No		
------	---	-----	----	--	--

Chrome plated brass taps and sundries

1739	15mm Single taphole sink mixer with swivel outlet and angle regulating valves	2.0	No		
------	---	-----	----	--	--

One coat sealer and two coats marble plaster textured paint coating

2083	On ceilings, including cornices and cover strips	11.0	m2		
------	--	------	----	--	--

One coat oil based stain and two coats clear matt polyurethane varnish

2108	On flush doors	21.0	m2		
------	----------------	------	----	--	--

NON-SCHEDULED ITEMS



Ministry of Works and Transport

Maintenance Contract Control - Department of Works

Building Construction - Bill of Quantity

Contractor: Service Request No: MOS16/1029/2025 Request Date: 20/11/2025 Date Printed: 21/5/2026

Project No: 173 Constituency: Oshakati East

Project Name: MINOR RENOVATIONS AND ROOF SEALING AT THE OFFICE OF THE HON GOVERNOR OF OSHANA REGION IN OSHAKATI

Key	Item Description	Quantity	Unit	Unit Rate	Amount
-----	------------------	----------	------	-----------	--------

NON-SCHEDULED ITEMS

1160.02	Replace heavy duty door electromagnetic lock access control with LED indicator, rated for holding force of 500kg at 12/24V DC supply, supplied complete with ZL door mounting bracket accessories.	3.0	No	1550.0	
---------	--	-----	----	--------	--

TOTAL:



Republic of Malawi

Ministry of Works and Transport

**Maintenance Contract Control - Department of Works
Building Construction - Bill of Quantity**

Contractor: **Service Request No:** MOS16/1029/2025 **Request Date:** 11/20/2025 **Date Printed:** 21/5/2026

Project No: 173 **Constituency:** Oshakati East

Project Name: MINOR RENOVATIONS AND ROOF SEALING AT THE OFFICE OF THE HON GOVERNOR OF
OSHANA REGION IN OSHAKATI

ITEM DESCRIPTION	AMOUNT
Total Value of Building	
Preliminaries % 5	
Sub-Total	
Vat 15 %	
Sub- Total	
Contingency % 0.10	
GRAND TOTAL	