



REPUBLIC OF NAMIBIA
OSHANA REGIONAL COUNCIL



Tel: 065 – 209315
Fax: 065- 222588

Private Bag 5518
Oshakati

Request for Quotations For Works

RENOVATION OF A 1 X 4 CLASSROOM BLOCK WITHOUT A STORE AT IHENDA SECONDARY SCHOOL

Procurement Reference No: W/RFQ/ONARC/ DEIYSAC -148/2025/2026

Name of Bidder:.....

Email of Bidder:.....

Bidder contact No:.....

Bid Amount:.....

Due Date: 16 October 2025 @ 11H00



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Letter of Invitation

TO: ALL PROSPECTIVE BIDDERS

Procurement Reference No: W/RFQ/ONARC/ DEIYSAC -148/2025/2026

Dear Sir/ Madam

**SUBJECT: RENOVATION OF A 1 X 4 CLASSROOM BLOCK WITHOUT A STORE
AT IIHENDA SECONDARY SCHOOL**

The Oshana Regional Council invites you to submit your best quote for the items described in detail hereunder. Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to Alma Kamulilo, Head of Procurement Management Unit @ 065 2288265, Mr B Negongo (Civil Works) and Mr Mathias Lumingu (Electrical Works) @ 065 221197, Private Bag 5543, Oshakati.

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,

Alma Kamulilo

Head of Procurement Management Unit



SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The *Oshana Regional Council* reserves the right:

- (a) to split the contract as per the lowest evaluated cost per lot; and
- (b) to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the works mentioned in Section III, by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration, where applicable;
- (b) the Priced Activity Schedule in Section IV;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment as deemed appropriate

You are advised to carefully read the complete Request for Quotations document, including the Special Conditions of Contract in Section VII, before preparing your Quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The quotation validity period shall be **180** days from the date of bid submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- a. have a valid Certified Copy Company Registration Certificate;
- b. have an original/ Certified Copy of valid good Standing Tax Certificate;
- c. have an original/Certified Copy valid good Standing Social Security Certificate;
- d. have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- e. Two valid (with company seal) reference letters of experience in Constructions/Renovations, each with a monetary value of **NS 600 000** and above from recognised institutions.

5. Bid Securing Declaration

Bidders are required to submit a Bid Securing Declaration for this procurement process. The Bidder shall furnish as part of its quotation.

6. Works Completion Period

The completion period for works shall be 90 Days *after* issue of Purchase Order and site handover. Deviation in completion period shall be considered if such deviation is reasonable.

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at Oshana Regional Council, Leo Shoopala Street, Private Bag 5518, Oshakati, not later than **16 October 2025 at 11h00**. Quotations by post or hand delivered should reach Oshana Regional Council by the same date and time at latest. Late quotations will be rejected. Quotations received by e-mail will not be considered.

9. Opening of Quotations

Quotations will be opened internally by the Public Entity immediately after the closing time referred to in section 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted shall be available to any bidder on request within three working days of the Opening.

10. Evaluation of Quotations

The Public Entity shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of evaluated cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation. The lowest substantially responsive bid shall be awarded a contract.

Only bidder that are within 10 % variance of the public entities price estimate will be considered for award.

11. Technical Compliance

The Specifications and Compliance Sheet details the minimum specifications of the works to be carried out. The specifications have to be met, but no credit will be given for exceeding the specifications.

12. Qualification Criteria

Bidder should submit document in respect of the following

(a) Two reference letters of experience in Constructions/Renovations from a recognised institutions (with company seal) each with monetary value of **N\$ 600 000.00** and above and details of officials who may be contacted for further information on those contracts as reference.

NB: The references of works done should be for the last 5 years only

14. Prices and Currency of Payment

Prices for the execution of works shall be fixed in Namibian Dollars as quoted. Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works, and shall include all duties. The whole cost of performing the works shall be included in the items stated, and the cost of any incidental works shall be deemed to be included in the prices quoted.

15. Margin of Preference

The Margin of Preference on Price offered will be applied to the qualifying Bidders in accordance with the **Code of Good Practice on Preference**, issued by the Ministry of Finance and Public Enterprises through the Procurement Policy Unit (PPU). The lowest evaluated bid price will be determined after the margin of preferences has been applied where applicable.

If a bidder qualifies for margins of preferences on more than one basis, all such margins of preferences must be granted to the bidder and, when considering the bid, the bid price shall be reduced with the amount determined in accordance with the formula below for the price evaluation purposes.

A=MP x BP

100

in which formula

- (a) "A" represents the amount to be determined;
- (b) "MP" represents the total percentage of all margins of preferences granted in respect and
- (c) "BP" represents the bid price.

CATEGORIES OF BIDDERS	MARGIN OF PREFERENCE	DOCUMENT EVIDENCE TO BE SUBMITTED	CRITERIA
<p>Small and Medium Enterprise</p>	<p>1%</p>	<p>Submit a certified copy of a valid original SME certificate, duly certified by the Commissioner of Oaths as issued by the Ministry of Industrialization, Trade and SME Development</p> <p>Declaration indicating the percentage of Namibian SME ownership.</p> <p>Oshana Regional Council reserves the rights to inspect and confirm the authenticity of the</p>	<p>a bidder who is an SME, means an enterprise that has a valid Micro, Small and Medium Enterprise certificate issued by the Ministry responsible for trade, whose minimum equity is 51 % owned by Namibians.</p>

		information provided in the declaration.	
Women owned enterprise	1%	<p>Submit a certified copy of Identification Documents (IDs) of all shareholders Founding statement/company registration indicating ownership structure/shareholder certificate by the Commissioner of Oaths -declaration indicating the percentage of Namibian female ownership.</p> <p>Oshana Regional Council reserves the rights to inspect and confirm the authenticity of the information provided in the declaration.</p>	A bidder who is a woman or whose minimum equity is 51% owned by Namibian women.
Youth Owned Enterprise	2%	<p>Submit a certified copy Identification Documents (IDs) of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificate by the Commissioner of Oaths</p> <p>In Namibia, individuals between the ages of 16 and 35 are classified as youth. According to Section 1 of the National Youth Council Act, 2009 Act 3 of 2009, "youth" refers to a person who is between the ages of 16 and 35. The age of an individual will be determined based on their Identification Document (ID).</p> <p>Declaration indicating the</p>	A bidder who is a youth or whose minimum equity is 51% owned by Namibian youths

		percentage of Namibian youth ownership. Oshana Regional Council reserves the rights to inspect and confirm the authenticity of the information provided in the declaration.	
Suppliers providing employment to Namibian	1%	Declaration that the bidder employs 50% or more Namibian citizens' Oshana Regional Council reserves the rights to inspect and confirm the authenticity of the information provided in the declaration.	A bidder who employs 50% or more Namibian citizens.
Total margin of preference	5%		

Award will be given to a bidder whose price is substantially responsive in accordance with the least cost selection method after applying the code of good practices.

16. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to perform the works shall be selected for award of contract. Award of contract shall be by issue a Purchase order in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

17. Performance Security

N/A

18. Notification of Award and Debriefing

The Public Entity shall after award of contract shall post a notice of award on its website.

SECTION II: QUOTATION LETTER

(to be completed by Bidders)

*A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected***

Quotation addressed to: [name of Public Entity]	
Procurement Reference Number:	
Subject matter of Procurement:	

We offer to execute the Works detailed in the Statement of Requirements, in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders

We undertake to abide by the Conduct of Bidders and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead *disqualification on the grounds mentioned in the BDS*

The validity period of our Quotation is _____ days from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

Works will commence within _____ days from date of issue of an award letter and a Purchase Order.

Works will be completed within _____ days from date of issue of an award letter/ a Purchase Order and Commence date.

Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./E-mail	

Appendix to Quotation Letter

BID SECURING DECLARATION
(Section 45 of Act)
(Regulation 37(1)(b) and 37(5))

Date:.....
[Day|month|year]

Procurement Ref No.:

To:.....
.....
[insert complete name of Public Entity and address]

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) **a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) **refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) **failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or**
- (d) **failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:
[insert signature of person whose name and capacity are shown]

Capacity of:.....
[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:
[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____
[insert date of signing]

Corporate Seal (where appropriate)



Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Witten undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number :.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Procurement Reference No.:.....

Procurement Description:

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I[insert full name], owner/representative

of[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:.....

Please take note:

1. *A labour inspector may conduct unannounced inspections to assess the level of compliance*
2. *This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

SECTION III: STATEMENT OF REQUIREMENTS

A. SCOPE OF WORKS, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

1. Renovation of a 1 x 4 classroom block without a store at Iihenda Secondary School
2. Bidder are encouraged to familiarise themselves with the site.

SECTION IV: PRICED ACTIVITY SCHEDULE

Procurement Reference Number: **W/RFQ/ONARC/ DEIYSAC -148/2025/2026**

[Complete the unit and total prices for each item listed below. Authorise the prices quoted in the signature block below.]

The quantities shown below are approximate and not subject to re-measurement for payment purposes.

Item No	Brief Description of Works	Quantity	Unit of Measure	Unit Price (N\$)	Total Price (N\$)
A*	B*	C*	D*	E	F
	Renovation of Civil work, as per the Bill of Quantities attached as Annexure A				
	Renovation of Electrical Work, as per the Bill of Quantities attached as Annexure B				
Grand-Total					

*Columns A to D to be completed as applicable by the Public Entity

Priced Activity Schedule Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:	Company		

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: **W/RFQ/ONARC/ DEIYSAC -148/2025/2026**

[Bidders should complete columns C and D with the specifications and performance of the Works offered. Also state "comply" or "not comply" and give details of any non-compliance/deviation to the specifications required. Attach detailed technical literature if required. Authorise the specifications offered in the signature block below]

Item No	Specifications and Performance Required	Compliance of Specifications and Performance Offered	Details of Non-Compliance/ Deviation (if applicable)
<i>A*</i>	<i>B*</i>	<i>C</i>	<i>D</i>
1	Renovation of a 1 x 4 classroom block without a store at Iihenda Secondary School as per Bill of Quantities Annexure A and B		

* Columns A and B to be completed by Public Entity.

Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of an award Letter and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Works except where modified by the Special Conditions below

SECTION VIII SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: W/RFQ/ONARC DEIYSAC -148/2025/2026

The clause numbers given in the first column correspond to the relevant clause number of the General Conditions of Contract.

GCC Clause Reference	Special Conditions
Employer GCC 1.1(r)	Oshana Regional Council, Directorate of Education, Arts and Culture
Intended Completion Date GCC	The intended completion date is: (3 months , from the site handover)
Project Manager GCC 1.1(y)	The Project Manager is: Mr B Negongo (Civil Works) and Mr Mathias Lumingu (Electrical Works) @ 065 221197
Site GCC 1.1(aa)	The Site is located at, Oshana Region
Start Date GCC 1.1(dd)	The Start Date shall be: within 7 calendar days after receiving the purchase order
The Works GCC 1.1(hh)	The Works consist of: Renovation of a 1 x 4 classroom block without a store at Iihenda Secondary School
Interpretation GCC 2.2	The project will be completed in the following sections: _____ N/A
Interpretation GCC2.3	The following additional documents shall form part of the contract: _____ N/A
Language and Law GCC 3.1	The language of the contract is English The law that applies to the Contract is the law of Namibia.
Project Manager's	The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the Contract, which in the Project Manager's opinion will cause the amount finally due under the

GCC Clause Reference	Special Conditions
Decisions 4.1	Contract to exceed the Contract Price or will give entitlement to extension of time. This requirement shall be waived in an emergency affecting safety of personnel or the Works or adjacent property.
Delegation GCC 5.1	The Project Manager <i>[may]</i> delegate his/her duties.
Notices GCC 6	<p>Any notice shall be sent to the following addresses:</p> <p>For the Employer, the address shall be as given on the page 2 of this Bidding Document and the contact name shall be Oshana Regional Council, Leo Shoopala Street</p> <p>For the Contractor, the address shall be as given on the first page of the Purchase Order and the contact name shall be</p>
Insurance GCC 13.1	<p>Except for the cover mentioned in (d)(i) hereunder, the other insurance covers shall be in the joint names of the Contractor and the Employer and the minimum insurance amounts shall be:</p> <ul style="list-style-type: none"> (a) for the Works, Plant and Materials: <i>(for the full amount of the works including removal of debris, professional fee etc...)</i> (b) for loss or damage to Equipment: <i>(for the replacement value of the equipment that the contractor intends to use on site until the taking over by the Employer.</i> (c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract <i>for an amount representing the value of the properties that are exposed to the action of the contractor in the execution of the works. It will extend to the property of the Procuring Entity as well).</i> (d) for personal injury or death: <ul style="list-style-type: none"> (i) of the Contractor's employees: <i>[The Contractor shall take an adequate insurance cover for its employees for any claim arising in the execution of the works].</i> (ii) of other people: <i>[This cover shall be for an adequate amount for Third Party extended to the Employer and its representatives].</i> (e) for loss or damage to materials on-site and for which payment have been included in the Interim Payment Certificate, where applicable.

GCC Clause Reference	Special Conditions
	The Contractor shall choose to take the insurance covers indicated above as separate covers or a combination of the Contractor's All Risks coupled with the Employer's liability and First Loss Burglary, after approval of the Employer. All insurance covers shall be of nil or the minimum possible deductibles at sole expense of the contractor.
Site Data GCC 14.1	Site book shall be Available
Possession of the Site GCC 20.1	The Site Possession Date shall be: Within 7 calendar days after receiving the purchase order.
Procedure for Disputes GCC 24	No Adjudicator shall be appointed under the contract and arbitration shall not apply. If any dispute arises between the Employer and the Contractor in connection with or arising out of the Contract, the parties shall seek to resolve any such dispute by amicable agreement. If the parties fail to resolve such dispute by amicable agreement, within 14 days after one party has notified the other in writing of the dispute, then the dispute shall be referred to court by either party.
Program GCC 25.1	The Contractor shall submit for approval a Program for the Works within ...5..... days from the date of the issue of award letter and Purchase Order Agreement.
GCC 25.3	Program updates <i>is</i> required
Defects Liability Period GCC 33.1	The Defects Liability Period is: 6 months
Payment Certificates GCC 39.7	Payment shall be made as per progress of works.
Payments GCC 40	The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by: (a) the payment certificate; and (b) a certificate of Completion of the Works.
Adverse weather Conditions GCC 41.1 (I)	<i>Excessive Weather</i>
Price Adjustment GCC 44.	The Contract <i>is not</i> subject to price adjustment.
Retention	

GCC Clause Reference	Special Conditions
GCC 45.	(ii) 10 % of the amount shall be retained from each part-payment. Meanwhile 5 % of the amount shall be retained from the final payment. <i>NB: (Retention valid for 6 months)</i>
Liquidated Damages GCC 46.1	Not Applicable
Bonus GCC 47.1	The rate for the Bonus per calendar day is: _____ Not Applicable _____
Advance Payment GCC 48.1	(i) No advance payment shall be made
Performance Security GCC 49.1	(i) A Performance Security in the form of a Bank Guarantee representing 10% of the final contract price shall be required.* Not Applicable
GCC 56.1	"As built" drawings or operating and maintenance manuals <i>are</i> required.
GCC 59.1	The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the Works, is: 15 %

SCHEDULE 1:

QUOTATION CHECKLIST SCHEDULE

Procurement Reference No. W/RFQ/ONARC/DEIYSAC- 148/2025/2026

Description	Attached	Not Attached
Quotation letter		
Priced Bill of Quantities		
Specification and Compliance Sheet		
Bid Declaration		
Certified Copy of Company Registration Certificate		
Original or Certified Copy of Good Standing Tax Certificate		
Original or Certified Copy of Good Standing Social Security Certificate		
Certified Copy of Affirmative Action compliance Certificate		
Two Reference letters		

Disclaimer: *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*

ANNEXURE A

ACTIVITY SCHEDULE: CIVIL WORKS - RENOVATIONS OF A 1x4 CLASSROOM BLOCK WITHOUT A STORE (GRADE 9), IHENDA SECONDARY SCHOOL - OSHANA REGIONAL COUNCIL

ITEM NO	DESCRIPTION	QTY	UNIT	RATE N\$	AMOUNT N\$
1	Breaking up or breaking down and removing concrete				
1.1	Concrete surface beds, aprons, pavings, etc approximately 100mm thick	34.8	m ²		
2	Taking down and removing roofs, etc				
2.1	Fibre cement or metal roof sheeting in isolated single sheets in repairs (new sheeting elsewhere measured) (measured on flat to affected roof area on slope)	300.0	m ²		
3	Taking down and removing roofs, etc				
3.1	Timber or steel truss with a clear span of exceeding 8m and not exceeding 10m and an overhang of not exceeding 900mm at eaves on both sides	14.0	No		
4	Taking down and removing ceilings, etc				
4.1	Metal ceiling sheeting in isolated single length sheets in repairs (new sheeting elsewhere measured)	208.0	m ²		
5	Taking out and removing doors, windows, frames, etc (alterations to openings and / or building up openings where applicable elsewhere measured)				
5.1	Glazed steel door and frame exceeding 2.5m ² and not exceeding 5 m ² in area	4.0	No		
6	Repairs to steel and timber windows				
6.1	Replace missing or damaged peg stay to steel or timber window with new solid brass or chromium plated peg stay 210mm long	24.0	No		
7	Repairs to steel and timber windows				
7.1	Replace missing or damaged window handles to side hung sashes of steel or timber window with new solid brass or chromium plated window handles	40.0	No		

ANNEXURE A

ITEM NO	DESCRIPTION	QTY	UNIT	RATE N\$	AMOUNT N\$
8	One coat external cement plaster wood floated smooth				
8.1	Repair crack in external plaster by hacking off the plaster around the crack minimum 300mm wide , cleaning out the crack, wedging with galvanised steel wedges, stapling one layer of chicken mesh over the crack and replastering to match existing	45.0	m		
9	One coat internal compo plaster steel trowelled smooth				
9.1	Repair crack in internal plaster by hacking off the plaster around the crack minimum 300mm wide , cleaning out the crack, wedging with galvanised steel wedges, stapling one layer of chicken mesh over the crack and replastering to match existing	30.0	m		
10	Clean down and prepare and one coat eggshell enamel paint				
10.1	On internal smooth plastered walls and columns	509.0	m ²		
11	Clean down and prepare and one coat eggshell enamel paint				
11.1	Extra for additional one coat of paint	509.0	m ²		
12	Clean down and prepare and one coat sealer and two coats marble plaster textured paint coating				
12.1	On external smooth plastered walls	656.0	m ²		
13	Clean down and prepare and one coat gloss enamel paint				
13.1	On door frames	8.0	m ²		
14	Clean down and prepare and one coat gloss enamel paint				
14.1	On windows with burglar bars (both sides measured flat)	28.0	m ²		
15	20MPa/19mm concrete				
15.1	Surface beds, aprons, pavings, ramps, etc cast in panels	11.0	m ³		

ANNEXURE A

ITEM NO	DESCRIPTION	QTY	UNIT	RATE N\$	AMOUNT N\$
16	Brickwork of 7MPa cement bricks in class II mortar				
16.1	One brick wall	44.0	m ²		
17	Galvanised brick reinforcement				
17.1	150mm Wide reinforcement built in horizontally (extra for brick lintols or bands)	292.0	m		
18	Vermin proof air bricks and vents including forming opening in wall and rendering smooth all round in cement mortar				
18.1	225 x 150mm Galvanised vermin proof air vent	6.0	No		
19	One layer of approved 250 micron under surface bed type waterproof sheeting sealed at laps with pressure sensitive tape				
19.1	Under surface beds, aprons, etc	45.0	m ²		
20	0.5mm 'IBR 686' Aluzinc profile steel troughed roofing and all accessories fixed in strict accordance with the manufacturer's instructions with fastening brackets and fixing specifications for areas of strong winds according to Clotan Steel" with				
20.1	Roof sheeting in single length sheets	300.0	m ²		
21	0.5mm 'IBR 686' Aluzinc profile steel troughed roofing and all accessories fixed in strict accordance with the manufacturer's instructions with fastening brackets and fixing specifications for areas of strong winds according to Clotan Steel" with				
21.1	Ridge capping	35.0	m		
22	0.5mm 'IBR 686' Aluzinc profile steel troughed roofing and all accessories fixed in strict accordance with the manufacturer's instructions with fastening brackets and fixing specifications for areas of strong winds according to Clotan Steel" with				
22.1	Standard narrow and broad flute closers	140.0	m		

ANNEXURE A

ITEM NO	DESCRIPTION	QTY	UNIT	RATE N\$	AMOUNT N\$
23	4mm Alucushion" bubblefoil insulation with aluminium foil one side and white polyethylene other side or other equal and approved:"				
23.1	Insulation laid taut over purlins and fixed concurrent with roof covering and vertical cladding including galvanised steel straining wires	215.0	m ²		
24	Wrot Meranti				
24.1	22 x 200mm Chair rail countersunk plugged and screwed to wall	88.0	m		
25	Pinning boards work				
25.1	Pinning board size 1200 x 900mm high overall	8.0	No		
26	Pinning boards work				
26.1	Pinning board size 2400 x 1200mm high overall	4.0	No		
27	Pinning boards work				
27.1	Pinning board size 4800 x 1200mm high overall	4.0	No		
28	0.5mm IBR profile full hard galvanised steel troughed roofing with 0.8mm galvanised sheet steel accessories fixed in strict accordance with the manufacturer's instructions				
28.1	Ceilings in single length sheets fixed horizontally to underside of steel purlins (elsewhere measured)	210.0	m ²		
29	0.5mm IBR profile full hard galvanised steel troughed roofing with 0.8mm galvanised sheet steel accessories fixed in strict accordance with the manufacturer's instructions				
29.1	Cornice of standard narrow and broad fluted closers pop rivetted to profiled metal ceiling	230.0	m		

ANNEXURE A

ITEM NO	DESCRIPTION	QTY	UNIT	RATE N\$	AMOUNT N\$
30	0.5mm IBR profile full hard galvanised steel troughed roofing with 0.8mm galvanised sheet steel accessories fixed in strict accordance with the manufacturer's instructions				
30.1	Extra over ceiling for trap door size 600 x 600mm, the opening formed of 40 x 40 x 0.8mm galvanised sheet metal angle frame all round mitred and pop-riveted to profiled metal ceiling and 50 x 50 x 3mm mild steel angle frame all round mitred and welded together and to steel banding, the trap door formed of IBR profiled metal sheeting with	1.0	No		
31	Padlocks				
31.1	75mm Solid hardened 6-pin steel slide bolt padlock	4.0	No		
32	Cylinder locks				
32.1	Euro profile single cylinder lock with Euro profile lock case and brass forend	4.0	No		
33	Door and window sundries work				
33.1	32mm Rubber door stop fixed to wall	8.0	No		
34	Welded roof trusses of rectangular or square hollow section rafters, rails, struts, braces, cleats, etc and flat section bearer, gusset and connection plates bolted to concrete				
34.1	Trusses exceeding 8m and not exceeding 10m span	1952.0	kg		
35	Base plates, angles and bolts to trusses				
35.1	Base or anchor plates	85.0	kg		
36	Base plates, angles and bolts to trusses				
36.1	12mm U-shaped anchor bolt 750mm girth cast into top of concrete	16.0	No		
37	Base plates, angles and bolts to trusses				
37.1	12mm 'Hilti Hit HY or other equal and approved chemical anchor bolt 150mm long"	16.0	No		

ANNEXURE A

ITEM NO	DESCRIPTION	QTY	UNIT	RATE N\$	AMOUNT N\$
38	Purlins and braces bolted to steel				
38.1	Lipped channel section purlins	1077.0	kg		
39	Purlins and braces bolted to steel				
39.1	Lipped channel section ceiling rails	555.0	kg		
40	Sundry steelwork				
40.1	Angle section purlins, braces, struts, etc	270.0	kg		
41	Gate frames and posts				
41.1	40 x 40 x 3mm Mild steel hollow section gate post 2000mm long with and including three dovetailed lugs size 20 x 3 x 250mm long welded on and built into brick wall	4.0	No		
42	Gates				
42.1	Single gate leaf size 810 x 2000mm high overall formed of 40 x 40 x 3mm mild steel hollow section frame around and two horizontal intermediate rails and filled in with and including 20 x 20 x 2mm hollow section vertical bars at approximately 70mm centres passed through and welded to the intermediate rails, including two 100mm weld-on type	4.0	No		
43	Purpose made mild steel burglar bars welded to steel windows				
43.1	Burglar bars of 20 x 5mm mild steel solid bars to brick pattern with the vertical bars at 100mm centres and the horizontal bars at 200mm centres welded on	28.0	m ²		
44	Combination single panel chawl type doors with 1.2mm rebated door frames to suit one brick walls				
44.1	Frame with door size 813 x 2032mm high with padlatch	4.0	No		
45	One coat cement plaster wood floated smooth on brickwork to				
45.1	Walls	44.0	m ²		

ANNEXURE A

ITEM NO	DESCRIPTION	QTY	UNIT	RATE N\$	AMOUNT N\$
46	One coat compo plaster steel trowelled smooth on brickwork to				
46.1	Walls	22.0	m ²		
47	Take delivery of, transport to the site, store, protect and lay ceramic floor tiles of differing sizes fixed with and including adhesive to screeded surfaces (elsewhere measured) and flush pointed with an approved tinted waterproof				
47.1	Floors to patterns	210.0	m ²		
48	non-schedule item title				
48.1	full body tiles salt & paper (300x300 cm)	215.0	m ²		
49	Take delivery of, transport to the site, store, protect and lay ceramic floor tiles of differing sizes fixed with and including adhesive to screeded surfaces (elsewhere measured) and flush pointed with an approved tinted waterproof				
49.1	Skirting 100mm high	115.0	m		
50	Natural anodised aluminium tiling edge strips, etc.				
50.1	Bull nosed tiling edge or corner strip suitable for 8mm tiles	115.0	m		
51	4mm clear float glass				
51.1	Panes exceeding 0.5 m ² and not exceeding 2 m ²	5.0	m ²		
52	One coat primer, one coat undercoat and two coats gloss enamel paint				
52.1	On gates, grilles, burglar screens, balustrades, etc. (both sides measured flat)	13.15	m ²		
53	One coat primer, one coat undercoat and two coats gloss enamel paint				
53.1	On rails, bars, pipes, etc. not exceeding 300mm girth	155.0	m		

ANNEXURE A

ITEM NO	DESCRIPTION	QTY	UNIT	RATE N\$	AMOUNT N\$
54	Wash with metal conditioner and two coats Acrylic PVA paint				
54.1	On underside of profiled roof sheeting and ceilings (measured on flat to ceiling area)	208.0	m ²		
55	One coat wood primer, one coat undercoat and two coats gloss enamel paint				
55.1	On flush doors	16.0	m ²		
56	NON-SCHEDULED ITEMS				
56.1	Provisions to transport all the materials (measured elsewhere) from site to DOW Oshakati auction yard	5.0	m ²		
	Sub Total Bill items (N\$)				
	Contingencies at (N\$)	%	5		
	VAT at (N\$)	%	15		
	GRAND TOTAL (N\$)				

ANNEXURE B

ACTIVITY SCHEDULE & PRICING: MAINTENANCE ELECTRICAL RENOVATIONS OF A 1x4 CLASSROOM BLOCK WITHOUT A STORE (GRADE 9), IIHENDA SECONDARY SCHOOL - OSHANA REGIONAL COUNCIL

ITEM NO	DESCRIPTION	QTY	UNIT	PRICE N\$	AMOUNT N\$
<u>ORDINARY EXCAVATION, FILLING, ETC.</u>					
<u>Excavation in soft earth / trench for laying of LV electrical cable to a minimum depth of 600mm below final natural ground level, but not exceeding 1000mm deep' :</u>					
1 1.1	Trenches and holes	3.6	m ³		
<u>2 Earth filling obtained from the excavations and/or prescribed stock piles on site compacted to 95% Modified AASHTO density in layers not exceeding 50mm thick :</u>					
2.1	Backfilling to trenches, holes, etc.	3.6	m ³		
<u>SUNDRIES</u>					
3 3.1	<u>Cable Warning Tapes</u> Underground non-adhesive PVC cable warning tape placed 150mm above cables sleeves in excavations, supplied in a 500m x 150mm wide roll, with 'skulls and cross-bones or danger sign / lightning flash' printed on as well as lettering notices 'DANGER / GEVAAR / INGOZI, ELECTRIC CABLE / ELECTRIESE KABEL' as per SANS 1186.	20	m		
<u>CHASING IN BRICK WALLS, (PIPES, ETC., ELSEWHERE MEASURED)</u>					
4 4.1	<u>Chasing in of galvanised/PVC pipes, channels, trunking, etc, in a straight line :</u> 20mm - 25mm PVC conduits/sleeves/pipes chased in	34	m		

ANNEXURE B

ITEM NO	DESCRIPTION	QTY	UNIT	PRICE N\$	AMOUNT N\$
	<u>CONCRETE BASES, INTERLOCKING PAVING, SLASTO OR PRECAST SLAB PAVINGS, SUNDRY REPAIRS, ETC.</u>				
5	<u>Cutting through surface beds, Interlocking paving, slasto or precast slab pavings :</u>				
5.1	Cut through 100mm concrete surface bed 500mm wide and later make good filling, apply soil insecticide and make good damp proof membrane and concrete surface bed, or lift up interlocking paving stones, slasto or precast paving slabs, set aside for re-use, scarify and compact existing surface under, provide and lay additional base course and clean sand bedding as necessary and re-lay paving stones, slasto or paving slabs	3	m		
6	<u>SAFELY TAKING DOWN, REMOVING, STORING AND SETTING ASIDE FOR RE-USE LATER, HANDING-OVER TO CLIENT'S DISPOSAL YARD AND INSTALL OR RE-FIX</u>				
6.1	Removal of metallic/PVC trunking, channels and pipes	140	m		
6.2	Removal of old wiring circuit fall out	140	m		
6.3	Removal of old light fittings	18	No		
	<u>MAKING GOOD OF FINISHES AND REPAIRS TO EXISTING PLASTERED SURFACES</u>				
7	<u>One coat internal/external compo plaster steel trowelled smooth:</u>				
7.1	Cement replastering of wall chasing to match existing	34	m		
	<u>RIGID PVC CONDUITS AND SLEEVES</u>				
8	<u>Chased and/or fixed in brickwork not exceeding 3000mm above floor level (making good of chase by others) :</u>				
8.1	20mm Diameter	55	m		
8.2	25mm Diameter	12	m		

ANNEXURE B

ITEM NO	DESCRIPTION	QTY	UNIT	PRICE NS	AMOUNT NS
9	<u>Unplasticised polyvinyl chloride (uPVC) sleeve piping including short lengths and jointing, chased into wall and or laid in trench (chasing, making good, trenching, backfilling measured elsewhere)</u>				
9.1	50mm Diameter	4	m		
10	<u>Extra on uPVC piping for:</u>				
10.1	50mm Diameter long radius bend	1	No		
	<u>GALVANISED CONDUITS PIPES</u>				
11	<u>Surface mounted to brickwork, concrete, steel, wood, roof members in ceiling void or similar etc., not exceeding 3000mm above floor level, complete with suitable installations/mounting accessories i.e coupling's, saddles, adaptors, bushes, nuts etc. SANS 61386-21 :</u>				
11.1	20mm Diameter	130	m		
	<u>SWITCHES</u>				
12	<u>16Amp switches similar or equivalent to "Crabtree Metal Classic series" :</u>				
12.1	1L One/Two way switch complete with metal cover plate	4	No		
13	<u>Daylight, Dimmer and Motion Sensing switches :</u>				
13.1	16 Amp including mounting bracket installed in a surface mounted round / rectangular UV resistant polycarbonate visor empty IP44 bulkhead	1	No		

ANNEXURE B

ITEM NO	DESCRIPTION	QTY	UNIT	PRICE N\$	AMOUNT N\$
	<u>SOCKET OUTLETS</u>				
14	<u>Flush mounted Socket outlet, similar or equivalent to "Crabtree Metal Classic range:</u>				
14.1	100 x 100mm, 16A switched socket outlet combination (standard SANS 164-1 & V-Slimline/Schuko 164-2/6 with metallic cover plate	4	No		
15	<u>Replace or install the following galvanised Steel extension wall boxes, draw boxes miscellaneous junctions :</u>				
15.1	100 x 50mm switch wall box	4	No		
15.2	100 x 100mm socket/tel-data/earth test point/stove wall box	7	No		
16	<u>Metallic & PVC surface "EGA" boxes :</u>				
16.1	100 x 100mm outlet blank metal cover plate	3	No		
17	<u>Draw boxes miscellaneous junctions, complete with round self locating blank cover plate / lid :</u>				
17.1	20mm multi-way PVC conduit, 60mm round loop in-box (PVC chased into wall)	4	No		
17.2	20mm multi-way galvanised conduit, 60mm round loop in-box (galvanised steel surface mounted)	22	No		
18	<u>3M Cable Joints PVC "Pratley" or "Scotchcast joint kit resin" installed to the following :</u>				
18.1	2 Core 16mm ² cable splicing joint kit	1	No		

ANNEXURE B

ITEM NO	DESCRIPTION	QTY	UNIT	PRICE NS	AMOUNT NS
	<u>ELECTRICAL CABLES AND WIRINGS</u>				
19	<u>Bare copper wires as supplementary Protective Earth continuity conductor :</u>				
19.1	16mm ²	20	m		
20	<u>SANS 1507 Underground Copper electrical cable PVC insulated PVC bedded armored (SWA) PVC sheathed 600/1000V cables :</u>				
20.1	2 Core 16mm ²	20	m		
21	<u>K & U Series Pipe and Cable Clamps or SANS 1213, Rotary Cone Metal cable terminations, complete with PVC rubber shroud :</u>				
21.1	Cable terminations k-clamp suitable for 2 Core 16mm ² cable (20mm cable diameter) or fitted with No 2 gland & shroud	1	No		
22	<u>MINIATURE CIRCUIT BREAKER 3kA, "CBI QA RANGE"</u>				
22.1	5-10 Amp (lights),	3	No		
22.2	15-25 Amp (socket outlet),	2	No		
22.3	45 Amp (mains),	1	No		
24	<u>Double pole, SANS 60947-2, '26mm module, Curve C':</u>				
24.1	40 Amp (mains),	1	No		

ANNEXURE B

ITEM NO	DESCRIPTION	QTY	UNIT	PRICE N\$	AMOUNT N\$
	<u>MINIATURE COMMERCIAL EARTH LEAKAGE PROTECTION DEVICE UNIT WITH/OUT OVERLOAD PROTECTION 3kA "CBI QA RANGE"</u>				
25	<u>Two pole, IEC/EN 61008-1 & 2-1, '26mm module' :</u>				
25.1	63 Amp, 30mA ELU, similar to 'CBI QA17A,	1	No		
26	<u>SAFETY BLANKS INSTALLED FOR COVERING</u>				
26.1	Safety blank ("Samite")	1	Sum		
27	<u>Circuit Breaker Mounting Rails / Plates</u>				
27.1	Miniature adaptor module plates	1	Sum		
	<u>MINIATURE SURGE PROTECTION DEVICES</u>				
28	<u>Two pole, 10kA, 275V, SANS 61643-1 Class II, '26mm module':</u>				
28.1	2-pole (1 pole & neutral), 10kA, 8/20µs Class II, Surge Protection Device with LED indications, similar to 'CBI QFLN-2(13),	1	No		
	<u>BULKHEAD OUTDOOR / INDOOR LIGHT FITTING</u>				
29	<u>Round bulkhead fitting with white reflector and clear polycarbonate diffuser similar or equal to "LASCON B10 / Eurolux B177"</u>				
29.1	60W ES-E40/BC-B22, 230V, IP55 rated, 190/230mm diameter, outdoor wall bulkhead light fitting, clear polycarbonate diffuser fitted in a Die Cast Aluminium base, complete with a Brass/Porcelain bulb/lamp holder only.	2	No		

ANNEXURE B

ITEM NO	DESCRIPTION	QTY	UNIT	PRICE N\$	AMOUNT N\$
	<u>LAMPS / BULBS / TUBES</u>				
30	<u>LED Energy saving bulbs "BC" or "ES"</u>				
30.1	Eurolux 10W cool/warm white E27/B22 opal globe LED, 230V AC, an alternative equivalent to Energy Saver 15W, B22/E27 base - Compact Fluorescent (CFL) light bulb.	2	No		
	<u>SURFACE CLOSED / OPEN CHANNEL FLUORESCENT / LED EQUIVALENT LIGHT FITTINGS COMPLETE WITH TUBES HOLDERS COMMERCIAL TYPE</u>				
31	<u>Surface mounted double open channel light fittings, wired for LED complete with G13 tube holders, metal body for double open channel T8, 2x G13 open channel light fitting wired for LED tubes" :</u>				
31.1	2x G13, IP20 open channel rated for 48W, 5ft (1530mm) wired for LED tubes, complete with metal body, similar to "Radiant KKA0006"	16	No		
	<u>TUBES</u>				
32	<u>5ft (1500mm), 24 Watt, 230V AC, T8 coolwhite LED light tube an alternatives of fluorescent lamps with an estimate service life of over 25 000 Hrs:</u>				
32.1	Eurolux / Radiant 24W, 5ft (1500mm), 230V AC, opal grow tube G13 tube base, 4000K colour temperature, 2200Lumens, T8 LED glass tube.	32	No		
	<u>EARTHING AND BONDING</u>				
33	<u>Earthing of exposed metal structures with a 50mm² (measured elsewhere) copper wire in connected to a 16mm², 1,6m long earth spike / electrode, driven below ground level, all conductor terminations fitted with suitable bolts, nuts and lugs for proper and tight installations etc and installed in accordance with SANS 10199.</u>				
33.1	Earthing of exposed metal structures with a 50mm ² (measured elsewhere) copper wire in connected to a 16mm ² , 1,6m long earth spike / electrode, driven below ground level, all conductor terminations fitted with suitable bolts, nuts and lugs for proper and tight installations etc and installed in accordance with SANS 10199.	3	No		

ANNEXURE B

ITEM NO	DESCRIPTION	QTY	UNIT	PRICE N\$	AMOUNT N\$
34	<u>INSTALL AND CONNECT ISOLATOR, EARTH LEAKAGE OR CIRCUIT BREAKER AT DB, MATERIAL SUPPLIED BY OTHERS</u>				
34.1	Single pole	6	No		
34.2	Double pole	3	No		
35	<u>WIRING OF NEW OR EXISTING LIGHT CIRCUIT</u>				
35.1	Wiring of light circuit to meet standard of wiring, by means of 2 x 2.5mm ² PVC insulated wires plus 2.5mm ² protective earth wire. The price shall be given <u>per metre circuit-run</u> , all necessary connections to appliances etc. Termination work at the distribution board as well as drawing in of wires into wireways/conduits shall be INCLUDED	300	m		
36	<u>DISCONNECT, REMOVE, REINSTALL AND RECONNECT SWITCHES OF VARIOUS SWITCHES</u>				
36.1	Light switches for above	5	No		
37	<u>INTALLATIONS OF LIGHT FITTINGS OF VARIOUS TYPES AS MENTIONED PREVIOUSLY</u>				
37.1	Install and connect all light and similar fittings	18	No		
38	<u>DISCONNECT, REMOVE, REINSTALL AND RECONNECTING OF SOCKET OUTLET POINTS</u>				
38.1	Wiring of all mentioned socket circuits by means of 2 x 4mm ² PVC insulated wires plus 2.5mm ² protective earth wire. The price shall be given <u>per metre circuit-run</u> . Termination works at the distribution board as well as drawing in of wires into conduits/wireways and connections shall be included	200	m		
38.2	Installing of switched dual / combination switched sockets	4	No		

ANNEXURE B

ITEM NO	DESCRIPTION	QTY	UNIT	PRICE N\$	AMOUNT N\$
	<u>LOW VOLTAGE METER BOARDS, DATA SERVER-NETWORK TELECOMMUNICATION CABINET ENCLOSURES, DISTRIBUTION BOARDS, SUPPLY MAINS AND KIOSKS</u>				
39	<u>Surface Mounted / Flush mounted Architrave Electrical Distribution Boards, Polyethylene Ground Standing Distribution Kiosks & Pre-paid Meterings installed complete:</u>				
39.1	Flush mount 18 Mod, IP41 mild Steel Distribution Board enclosure complete with Steel frame, single door, earth & neutral bars	1	No		
39.2	Rewiring of the single-phase distribution board to standard, allow for phase & load balancing, earthing, functional testing etc. NB. Wiring colour coding must be adhered to and only insulated Copper bus-bars rated for continuous 60A shall be permitted for loop connections within the DB.	1	No		
39.3	Disconnect, remove, re/install and re/connect cable at single-phase distribution board	1	No		
39.4	Labeling of single-phase distribution board	1	No		

ANNEXURE B

	Sub Total Bill items (N\$)				
	Contigencies at (N\$)	%	5		
	VAT at (N\$)	%	15		
	GRAND TOTAL (N\$)				
TOTAL CARRIED FORWARD TO SUMMARY					