



**Republic of Namibia**  
**Annual Procurement Plan**

**Name of Public Entity:** OSHANA REGIONAL COUNCIL

**Financial Period:** 2025/2026

**1. Office of the Chief Regional Officer**

Procure ment No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantit y	Procurem ent Category	Is the procurement reserved in terms of the Code of Good Practice?	Procure ment Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Procurement of Paper shredder	1	G	yes	IQ	\$ 4 000.00	05/2025	Section 27, 4(c)
2	Supply and installation of DSTV & Subscription fees (12 month)	1	NCS	yes	IQ	\$ 5 000.00	05/2025	Section 27, 4(c)
3	Procurement of C-Type adaptor for VHDM	1	G	yes	IQ	\$ 600.00	05/2025	Section 27, 4(c)
<b>TOTAL</b>						<b>31 600.00</b>		

**2. Division: Land Reform**

1	Supply and delivery of office stationeries	Various	G	Yes	RFQ	\$ 60 000.00	06/2025	Section 27, 4(c)
2	Supply and delivery of office cleaning materials	Various	G	yes	RFQ	\$ 30 000.00	06/2025	Section 27, 4(c)
3	Supply and delivery of refreshment ( Water/Drinks) to the office of the Deputy Director	Various	G	Yes	RFQ	\$ 20 000.00	06/2025	Section 27, 4(c)
4	Provision of catering services for CLB meetings, Investigations, lease monitoring	Various	NCS	Yes	RFQ	\$ 80 000.00	02/2025	Section 27, 4(c)
5	Servicing of Air conditioning and Fire Extinguishers	1	W	Yes	RFQ	\$ 50 000.00	05/2025	Section 27, 4(c)
6	Employee wellness activities, accomodation and catering services	3	NCS	Yes	RFQ	\$ 200 000.00	04/2025	Section 27, 4(c)
7	Supply and Delivery of wellness track suits/ T-shirts for employee	20	G	Yes	RFQ	\$ 30 000.00	06/2025	Section 27, 4(c)
8	Services to staff development: Training courses, symposium and workshops	Various	CS	Yes	EPE	\$ 40 000.00	07/2025	Section 27, 4(c)
9	General office supply	Various	G	Yes	RFQ	\$ 40 000.00	07/2025	Section 27, 4(c)
10	Catridges	Various	G		RFQ	\$ 60 000.00	06/2025	Section 27, 4(c)

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11	Renovation of CLS building	Various	W	Yes	ONB	\$ 200 000.00	08/2025	Section 27, 4(c)
12	Supply and delivery of printers	RFQ	G	Yes	RFQ	\$ 50 000.00	06/2025	Section 27, 4(c)
	<b>TOTAL</b>					<b>\$ 860 000.00</b>		
<b>3. Directorate of Education, Arts and Culture</b>								
1	Procurement of pre -vocational subjects coursework and Examination Practical materials	Various	G	Yes	RB	\$ 1 300 000.00	04/2025	Section 27 4 (b)
2	Procurement of Nov/Dec Science Examination Practical Materials		G		RB	\$ 3 000 000.00	05/2025	Section 27 4 (b)
3	Purchases of Textbooks all grade	Various	G	No	DP	\$ 3 000 000.00	10/2025	Section 27 4 (b)
4	Supply and delivery of offices and school stationeries	Various	G	Yes	ONB	\$ 4 000 000.00	08/2025	
5	Supply and delivery of Cleaning materials and Detergents to schools and offices	Various	G	Yes	ONB	\$ 3 000 000.00	04/2025	
6	Supply and delivery of protective wears for cleaners, institutional work, labourer and kitchen staff	Various	G	Yes	EPE	\$ 700 000.00	07/2025	Section 27 4 (a)
7	Fleet repair, maintenance, servicing and others	Various	NCS	Yes	RB	\$ 700 000.00	04/2025	Section 27 4 (b)
8	Supply and fitting of Tyres	Various	NCS	Yes	RFQ	\$ 200 000.00	04/2025	Section 27 4 (b)
9	Supply of batteries	Various	G	Yes	IQ	\$ 30 000.00	04/2025	Section 27 4 (c)
10	Procurement of vehicle D/C	1	G	No	ONB	\$ 800 000.00	08/2025	Section 27 4 (c)
11	Procurement of air tickets	Various	NCS	Yes	DP	\$ 150 000.00	06/2025	Section 27 4 (b)
12	General maintenance and repairs of Industrial stoves , Industrial Pots, Industrial frying pan, Cold rooms and Air cooling	Various	NCS	Yes	ONB	\$ 1 500 000.00	07/2025	
13	Fumigation of bats and termites in Education facilities	130	NCS	Yes	ONB	\$ 1 500 000.00	04/2025	
14	New Connection of Water, Electricity, Telephone and Internet	Various	NCS	No	EPE	\$ 300 000.00	04/2025	Section 27 4 (a)
15	Maintenance of Sewer pumps for Hostels	Various	NCS	Yes	RFQ	\$ 500 000.00	06/2025	Section 27 4 (b)
16	General Maintenance of infrastructures (sewer pipes, classrooms and ablutions facilities) in schools	Various	W	Yes	ONB	\$ 2 000 000.00	05/2025	
17	Removal of solid materials sewerage water in the Septic tanks	Various	W	Yes	ONB	\$ 1 000 000.00	05/2025	



Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
18	Rental of properties, venue and accommodation	Various	NCS	Yes	RFQ	\$ 500 000.00	04/2025	Section 27 4 (b)
19	Catering and refreshment for Teachers Training for Continuous Professional Development	Various	NCS	Yes	ONB	\$ 1 000 000.00	04/2025	Section 27 4 (a)
20	Catering and refreshment for Regional office activities and meetings (HR, Finance and General Services)	Various	NCS	yes	ONB	\$ 250 000.00	04/2025	Section 27 4 (a)
21	Catering and refreshment for PQA training and workshops (RACE, REXO, Special Education, Inspectorate, Hostel)	Various	NCS	Yes	ONB	\$ 600 000.00	04/2025	Section 27 4 (a)
22	Catering and refreshment for trainings and events for Life Long Learning Division	Various	NCS	Yes	ONB	\$ 500 000.00	05/2025	Section 27 4 (a)
23	Alarm System to Educational facilities	Various	NCS	Yes	ONB	\$ 150 000.00	07/2025	
24	Procurement of Newspaper Adverts	Various	NCS	Yes	RB	\$ 50 000.00	05/2025	Section 27 4 (a)
25	Procurement of items for the Regional Award, Competitions and Retirement Gifts	Various	G	Yes	RFQ	\$ 300 000.00	04/2025	Section 27 4 (b)
26	Accommodation for Team building exercise for staff member at the directorate	once off	NCS	yes	RFQ	\$ 300 000.00	11/2025	Section 27 4 (b)
27	Security Services for institutions for the Directorate of Education, Arts and Culture	Various	NCS	Yes	ONB	\$ 6 000 000.00	04/2025	
28	Supply and Delivery of Schools Furnitures and Equipment	Various	G	Yes	ONB	\$ 3 000 000.00	07/2025	
29	Supply and Delivery of offices furnitures	Various	G	Yes	ONB	\$ 300 000.00	05/2025	
30	Supply and Delivery of Arts Equipments	Various	G	Yes	RFQ	\$ 200 000.00	04/2025	Section 27 4 (b)
31	Supply and Delivery of IT Equipments for the Directorate	Various	G	Yes	ONB	\$ 1 000 000.00	06/2025	
32	Supply and installation of Air Conditioning in Education facilities	Various	NCS	Yes	ONB	\$ 300 000.00	06/2025	Section 27 4 (b)
33	Service and Maintenance of Air Conditioning	Various	NCS	Yes	RFQ	\$ 600 000.00	06/2025	Section 27 4 (b)
34	Construction of Basic Educational Facilities	Various	W	Yes	ONB	\$ 4 000 000.00	06/2025	
35	Renovations of Hostels and Classrooms	Various	W	Yes	ONB	\$ 4 000 000.00	06/2025	
	<b>TOTAL</b>					<b>\$ 38 730 000.00</b>		



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<b>4. Division: Gender Equality, Poverty Eradication and Social Welfare</b>								
1	Supply and delivery of refreshment and accomodation	various	NCS	Yes	EPE	\$ 261 000.00	05/2025	Section 27, 4(c)
2	Procurement of services for qualified, non-qualified, and workshops, in-service trainings	various	CS	Yes	DP	\$ 80 000.00	05/2025	Section 27, 4(c)
3	Supply and delivery of maintenance materials	various	G	Yes	RFQ	\$ 105 000.00	05/2025	Section 27, 4(c)
4	Supply and delivery of stationery	various	G	Yes	RFQ	\$ 93 000.00	05/2025	Section 27, 4(c)
5	Supply and delivery of cleaning materials	various	G	Yes	RFQ	\$ 70 000.00	05/2025	Section 27, 4(c)
6	Supply and delivery of computer stationeries	various	G	Yes	RFQ	\$ 70 000.00	05/2025	Section 27, 4(c)
7	Supply of car cleaning services	various	CS	Yes	IQ	\$ 3 600.00	05/2025	Section 27, 4(c)
8	Supply and delivery of Wellness Tshirts	various	G	Yes	IQ	\$ 5 000.00	05/2025	Section 27, 4(c)
9	Supply and delivery of Constituency Task Force Tshirts	various	G	Yes	IQ	\$ 10 000.00	05/2025	Section 27, 4(c)
10	Supply and delivery of Income Generating Activities materials	various	G	Yes	RFQ	\$ 105 000.00	05/2025	Section 27, 4(c)
11	Supply and delivery of Teaching and Learning materials for ECD Centre	various	G	Yes	RFQ	\$ 49 000.00	05/2025	Section 27, 4(c)
12	Supply and delivery of emergency items	various	G	Yes	RFQ	\$ 20 000.00	05/2025	Section 27, 4(c)
13	Supply of printing advertisements services	various	CS	Yes	EP	\$ 5 000.00	05/2025	Section 27, 4(c)
14	Supply and delivery of office furnitures	various	G	Yes	RFQ	\$ 100 000.00	10/2025	Section 27, 4(c)
	<b>TOTAL</b>					<b>\$ 976 600.00</b>		
<b>5.Division: Water Supply and Sanitation Coordination</b>								
1	Supply and delivery of Promotional Awareness items	Various	G	Yes	RB	\$ 500 000.00	07/2025	Section 27, 4 (c)
2	Supply and delivery of general office supplies	Various	G	Yes	RFQ	\$ 200 000.00	09/2025	Section 27, 4 (c)
3	Supply and delivery of stationeries	Various	G	Yes	RFQ	\$ 150 000.00	06/2025	Section 27, 4 (c)
4	Supply and delivery of office equipments	Various	G	Yes	IQ	\$ 150 000.00	08/2025	Section 27, 4 (c)
5	Supply and delivery of uniforms	Various	G	Yes	RFQ	\$ 200 000.00	07/2025	Section 27, 4 (c)
6	Supply and delivery of operational equipments	Various	G	Yes	RFQ	\$ 250 000.00	07/2025	Section 27, 4 (c)
7	Supply and delivery of Medical Pharmceuticals: Panado, Snake Antivenom, etc	Various	G	Yes	RB	\$ 40 000.00	06/2025	Section 27, 4 (c)
8	Supply and delivery of Civil Materials	Various	G	Yes	ONB	\$ 1 500 000.00	06/2025	



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9	Supply and delivery of Fittings	Various	G	Yes	RB	\$ 2 000 000.00	07/2025	Section 27, 4 (c)
10	Supply and delivery of Water Equipments	Various	G	Yes	RB	\$ 1 000 000.00	07/2025	Section 27, 4 (c)
11	Supply and deliveries of Cleaning Materials	Various	G	Yes	RB	\$ 200 000.00	07/2025	Section 27, 4 (c)
12	Supply & Deliveries of Spares Parts & Motor Vehicles Accessories:	Various	G	Yes	RB	\$ 1 200 000.00	06/2025	Section 27, 4 (c)
13	Procurement of General Maintenance	Various	W	Yes	RFQ	\$ 200 000.00	06/2025	Section 27, 4 (c)
14	Consultancy Services to staff development:	Various	CS	Yes	RB	\$ 250 000.00	06/2025	Section 27, 4 (c)
15	Provide consultancy services to Other services & Expenses	Various	CS	Yes	RB	\$ 200 000.00	06/2025	Section 27, 4 (c)
16	Supply and delivery of IT Equipments	Various	G	Yes	RB	\$ 200 000.00	06/2025	Section 27, 4 (c)
17	Supply and delivery of Water Operational Equipments	Various	G	Yes	EP	\$ 500 000.00	06/2025	Section 27, 4 (c)
18	Supply and delivery of materials for sanitation facilities construction in rural areas	Various	G	Yes	EPE	\$ 500 000.00	08/2025	Section 27, 4 (c)
19	Procurement of Shredder Machine, Binding Machines, Laminating Machines, Projectors, Shelves and Electrical Accessories, etc	Various	G	Yes	RFQ	\$ 200 000.00	08/2025	Section 27, 4 (c)
20	Procurement of Laptops with Carrying Cases Bags, Desktop Computers,	Various	G	Yes	RFQ	\$ 200 000.00	06/2025	Section 27, 4 (c)
21	Modernization of Traditional Wells	Various	W	Yes	ONB	\$ 715 000.00	07/2025	
22	Construction of Earthdams	Various	W	Yes	ONB	\$ 15 000 000.00	06/2025	
23	Procurement of Kitchen Utensils for the Ministry	Various	G	Yes	RFQ	\$ 100 000.00	08/2025	Section 27, 4 (c)
24	Procurement of DWSSC Wellness Activities, Year End Function and Related Goods & Services	Various	NCS	Yes	RFQ	\$ 300 000.00	05/2025	Section 27, 4 (c)
25	Procurement of Office Furniture: Boardroom chairs, etc	Various	G	Yes	RFQ	\$ 150 000.00	09/2025	Section 27, 4 (c)
26	Procurement of Camping Equipment	Various	G	Yes	RB	\$ 250 000.00	07/2025	Section 27, 4 (c)
	<b>TOTAL</b>					<b>\$ 26 155 000.00</b>		
<b>6.Division: Audio Visual and Print Media</b>								
1	Procurement of Material & Supplies	Various	G	Yes	EPE	\$ 100 000.00	05/2025	Section 27, 4 (C)
2	Supply and delivery of Office Furniture and Equipment	Various	G	Yes	ONB	\$ 600 000.00	06/2025	Section 27, 4 (C)

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7. Division :Department of Works and Maintenance								
1	Supply and delivery of general office supplies: stationeries,photocopy papers,toners, etc.	Various	G	Yes	RFQ	\$ 100 000.00	06/2025	Section 27, 4 (C)
2	Supply and delivery of protective clothes: overall, safety boots, official uniforms, T.Shirts, Veld shoes, etc.	Various	G	Yes	RFQ	\$ 50 000.00	09/2025	Section 27, 4 (C)
3	Supply and delivery of cleaning materials	Various	G	Yes	RFQ	\$ 50 000.00	11/2025	Section 27, 4 (C)
4	Supply and delivery of tools and accessories	Various	G	Yes	RFQ	\$ 100 000.00	06/2025	Section 27, 4 (C)
5	Supply and delivery of electrical materials for stock	Various	G	Yes	RFQ	\$ 100 000.00	08/2025	Section 27, 4 (C)
6	Supply and delivery of civil materials for stock	Various	G	Yes	RFQ	\$ 100 000.00	07/2025	Section 27, 4 (C)
7	Supply and delivery of mechanical materials for stock	Various	G	Yes	RFQ	\$ 100 000.00	10/2025	Section 27, 4 (C)
8	Servicing of fire extiquishers	30	NCS	Yes	RFQ	\$ 50 000.00	12/2025	Section 27, 4 (C)
9	Supply and delivery of GRN vehicles accessories	Various	G	Yes	RFQ	\$ 90 000.00	09/2025	Section 27, 4 (C)
10	Maintenance of GRN building on others / general	Various	NCS	Yes	RFQ	\$ 500 000.00	01/2026	Section 27, 4 (C)
11	Maintenance of GRN building on civil	Various	NCS	Yes	RFQ	\$ 1 000 000.00	01/2026	Section 27, 4 (C)
12	Maintenance of GRN building on electrical	Various	NCS	Yes	RFQ	\$ 300 000.00	07/2025	Section 27, 4 (C)
13	Maintenance of GRN building on mechanical infrastructure	Various	NCS	Yes	RFQ	\$ 500 000.00	11/2025	Section 27, 4 (C)
14	Supply refreshments & wellness	Various	NCS	Yes	RFQ	\$ 60 000.00	08/2025	Section 27, 4 (C)
15	Appreciation for retired staff members	3	G	Yes	IQ	\$ 11 000.00	06/2025	Section 27, 4 (C)
16	Training on PMS,PA by NIPAM	6	NCS	Yes	DP	\$ 70 000.00	06/2025	Section 27, 4 (C)
17	Team building activities/End year and welcoming back party	1	NCS	Yes	DP	\$ 300 000.00	11/2025	Section 27, 4 (C)
	<b>TOTAL</b>					<b>\$ 3 481 000.00</b>		

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<b>8.Division: Regional Planning</b>								
1	Catering for Intergrated Development Planning (RDCC,Statistical Forums ect.)	Various	NCS	Yes	RFQ	\$ 120 000.00	04/2025	Section 27, 4 (C)
2	Catering and venue hiring for Annual Plan review and Strategic Plan as well as the Quarterly Reviews	Various	NCS	Yes	RFQ	\$ 500 000.00	04/2025	Section 27, 4 (C)
3	Strategical Plan design, layout, printing, validation sessions catering	Various	CS	Yes	RFQ	\$ 110 000.00	04/2025	Section 27, 4 (C)
4	Catering and Venue hiring for Regional Awareness campaigns on communicable and non-communicable diseases meetings and forums	Various	NCS	Yes	RFQ	\$ 80 000.00	04/2025	Section 27, 4 (C)
	<b>TOTAL</b>					<b>\$ 810 000.00</b>		
<b>9 Division: Rural Services</b>								
1	Micro Finance	11	G	Yes	RFQ	\$ 900 000.00	07/2025	Section 27, 4 (C)
2	Rural Employment Scheme	11	G	Yes	RFQ	\$ 900 000.00	07/2025	Section 27, 4 (C)
3	Regional Specification Plan/Food Security	11	G	Yes	RFQ	\$ 900 000.00	07/2025	Section 27, 4 (C)
4	Food/Cash for Work	11	G	Yes	RFQ	\$ 900 000.00	07/2025	Section 27, 4 (C)
5	Support Resource for Poor Farmers	11	G	Yes	RFQ	\$ 900 000.00	07/2025	Section 27, 4 (C)
6	One Region One Initiative	11	G	Yes	EP	\$ 1 000 000.00	04/2025	Section 27, 4 (C)
7	Regional Rural Development Committee Meetings	11	G	NA	EPE	\$ 18 000.00	07/2025	Section 27, 4 (C)
8	Rural Sanitation	11	W	Yes	EPE	\$ 3 500 000.00	06/2025	Section 27, 4 (C)
9	Procurement of food items	4	W	Yes	RFQ	\$ 100 000.00	07/2025	Section 27, 4 (C)
10	Ploughing and planting of field		NCS	Yes	EPE	\$ 30 000.00	07/2025	Section 27, 4 (C)
11	Procurement of seeds & manure		G	Yes	RFQ	\$ 115 000.00	07/2025	Section 27, 4 (C)
12	Procurement of fencing materials		G	Yes	RFQ	\$ 55 000.00	08/2025	Section 27, 4 (C)
13	Provision of Training of SIYB	2	NCS	Yes	RFQ	\$ 130 000.00	04/2025	Section 27, 4 (C)
	<b>TOTAL</b>					<b>\$ 9 448 000.00</b>		



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11.Division: ADMINISTRATION								
2	Supply and delivery of office blinds	6	G	Yes	RFQ	\$ 200 000.00	08/2025	Section 27, 4 (C)
3	Renovation of staff house	N/A	W	Yes	ONB	\$ 150 000.00	09/2025	Section 27, 4 (C)
4	Supply and delivery of Solar security lights	7	G	Yes	RFQ	\$ 30 000.00	06/2025	Section 27, 4 (C)
5	Supply and delivery of Vehicle pump/ pressure pump	3	G	Yes	SVP	\$ 25 000.00	06/2025	Section 27, 4 (C)
6	Supply and delivery of car jumper	15	G	Yes	RFQ	\$ 45 000.00	06/2025	Section 27, 4 (C)
7	Revamping Constituency Entrance sign board 1		W	Yes	IQ	\$ 5 000.00	06/2025	Section 27, 4 (C)
8	Supply and installation office air Con BTU12	3	G	Yes	RFQ	\$ 45 000.00	08/2025	Section 27, 4 (C)
9	Supplying and delivery of Two doors cupboard	1	G	Yes	RFQ	\$ 15 000.00	08/2025	Section 27, 4 (C)
10	Land Scaping	1	W	NA	RFQ	\$ 35 000.00	07/2025	Section 27, 4 (b)
11	Build in Cupboards at Finance Office	1	G	YES	RFQ	\$ 25 000.00	06/2025	Section 27, 4 (C)
12	Gravel Sands, Compact and levelling of Office Premises Surface at Uukwiyuushona Constituency Office	1	W	Yes	RFQ	\$ 30 000.00	07/2025	Section 27, 4 (C)
13	Material and Installation of one Double Bay Parking Shade (2)	1	W	Yes	RFQ	\$ 40 000.00	07/2025	Section 27, 4 (C)
14	Repair & maintainance of Broken Chairs and Tent	4	NCS	Yes	IQ	\$ 5 000.00	04/2025	Section 27, 4 (C)
15	Supply and delivery of Table Set for the Secretary	1	G	yes	IQ	\$ 15 000.00	05/2025	Section 27, 4 (c)
16	Supply and delivery of Computer Stand for the Secretary	1	G	yes	IQ	\$ 2 000.00	05/2025	Section 27, 4 (c)
17	Maintanance of Oxidation Pond		W	Yes	RFQ	\$ 60 000.00	08/2025	Section 27, 4 (c)
18	Maintanance of sewer pump station		W	Yes	RFQ	\$ 60 000.00	01/2026	Section 27, 4 (C)
19	Maintanance of water pipes in settlement	100	G	Yes	IQ	\$ 5 000.00	04/2025	Section 27, 4 (C)
20	Supply and delivery Electrical extension 4way for CAO office	1	G	Yes	RFQ	\$ 300.00	04/2025	Section 27, 4 (C)
21	Interlocking of the outside area	1	W	Yes	ONB	\$ 150 000.00	08/2025	Section 27, 4 (C)
22	Supply and delivey of Electric kettle for cofeeor Tea 1.7 L	2	G	Yes	IQ	\$ 700.00	06/2025	Section 27, 4 (C)
23	Supply and delivery of Electric kettle for cofee or Tea URN	1	G	Yes	IQ	\$ 2 000.00	06/2025	Section 27, 4 (C)
24	Supply and delivery of toilet seat	3	G	Yes	IQ	\$ 15 000.00	06/2025	Section 27, 4 (C)
25	Supply and Delivery of Desktop Computer	1	G	Yes	RFQ	\$ 40 000.00	07/2025	Section 27, 4 (c)
26	Supply aand Installation of New Air conditioners	7	G	Yes	RFQ	\$ 142 000.00	07/2025	Section 27, 4 (c)
27	Supply and delivery of a Microwave	1	G	Yes	IQ	\$ 2 000.00	05/2025	Section 27, 4 (C)

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28	Supply, delivery and compacting of Gravel sand in 10 cubic	8	W	Yes	RFQ	\$ 30 000.00	09/2025	Section 27, 4 (C)
29	Maintanance for wall cracks	4	W	Yes	RFQ	\$ 15 000.00	08/2025	Section 27, 4 (C)
30	Supply and delivery of CDC and SDC Meeting refreshment	48	NCS	Yes	IQ	\$ 180 000.00	05/2025	Section 27, 4 (C)
31	Reshreshment for Independence Celebration (21 March 2026)	1	G	Yes	IQ	\$ 110 000.00	06/2025	Section 27, 4 (C)
32	Repair of Office back door	1	W	Yes	IQ	\$ 5 000.00	08/2025	Section 27, 4 (c)
33	Supply and delivery Multipurpose ladder 4x5	1	G	yes	IQ	\$ 4 000.00	08/2025	Section 27, 4 (c)
34	Supply and delivery of Hard drive 1 TB	1	G	yes	IQ	\$ 1 500.00	09/2025	Section 27, 4 (C)
35	Construction of Carport - 2 x parking	1	W	yes	RFQ	\$ 55 000.00	08/2025	Section 27, 4 (C)
36	Supply and delivery of Door rock set (entrances and reception	3	G	Yes	IQ	\$ 1 500.00	09/2025	Section 27, 4 (C)
37	Installation of Kerbs at the front side of the office yard -43 meters	1	W	yes	IQ	\$ 10 000.00	08/2025	Section 27, 4 (C)
38	Supply and delivery of locker steel four drawer	2	G	Yes	IQ	\$ 8 000.00	09/2025	Section 27, 4 (C)
39	Supply and delivery of Extension Reel 20m	1	G	yes	RFQ	\$ 2 000.00	05/2025	Section 27, 4 (c)
40	Supply and delivery of Chairs	10	G	yes	RFQ	\$ 77 000.00	05/2025	Section 27, 4 (c)
41	Supply and delivery Office Projector	1	G	yes	RFQ	\$ 12 000.00	06/2025	Section 27, 4 (c)
42	Replacement of two (2) Windows at DDF Office	2	NCS	YES	RFQ	\$ 20 000.00	07/2525	Section 27, 4 (C)
43	Replace of the Constituency Office entrance Sign Board	1	W	yes	RFQ	\$ 8 000.00	07/2025	Section 27, 4 (c)
44	Repair of the Existing Fence for Oshakati West Constituency	1	W	Yes	ONB	\$ 200 000.00	08/2025	Section 27, 4 (c)



Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
45	Extension of carport	2	W	Yes	RFQ	\$ 22 000.00	09/2025	Section 27, 4 (c)
46	Replacement of reception of cupboard and drawers	1	W	Yes	RFQ	\$ 17 000.00	11/2025	Section 27, 4 (c)
47	Supply and Delivery of Desktop Computers [Finance HO]	1	G	Yes	RFQ	\$ 40 000.00	07/2025	Section 27, 4 (c)
48	Renewal of Kaspersky Antivirus license (12 months)	200	NCS	Yes	RFQ	\$ 45 000.00	11/2025	Section 27, 4 (c)
49	Microsoft Office 365 Business Standard license renewal (12 months)	1	NCS	Yes	IQ	\$ 10 000.00	11/2025	Section 27, 4 (c)
50	Chat GPT Plus license renewal (12 months)	1	NCS	Yes	IQ	\$ 10 000.00	08/2025	Section 27, 4 (c)
51	Procurement of Autodesk software for Technical Services (12 months)	2	NCS	Yes	RFQ	\$ 60 000.00	06/2025	Section 27, 4 (c)
52	Supply and delivery of laptops	7	G	Yes	RFQ	\$ 140 000.00	06/2025	Section 27, 4 (c)
53	Supply and delivery of Microsoft Windows Server 2022 License	2	NCS	Yes	RFQ	\$ 50 000.00	05/2025	Section 27, 4(c)
54	Maintenance of server room ventilation (Air Extractor, Aircon)	Various	G	Yes	RFQ	\$ 30 000.00	09/2025	Section 27, 4 (c)
55	Upgrading of Internet for Uuvudhiya, Ompundja, Eheke, Uukwiyu, Ongwediva, Okatana, Oshakati East, Oshakati West, Okaku & Okatyali office (12 months)	Various	NCS	Yes	EPE	\$ 400 000.00	07/2025	Section 27, 4 (c)
56	Procurement of Microsoft Office 2021 Professional Plus	Various	NCS	Yes	RFQ	\$ 350 000.00	07/2025	Section 27, 4 (c)
57	Renewal of Adobe Audition license for Chamber Council (12 months)	1	NCS	Yes	IQ	\$ 10 000.00	04/2025	Section 27, 4 (c)
58	Supply and delivery of Stationery	Various	G	Yes	ONB	\$ 150 000.00	05/2025	
59	Supply and delivery of Cleaning materials /consumable items	Various	G	Yes	RFQ	\$ 200 000.00	05/2025	Section 27, 4 (c)
60	Supply and delivery of Gifts	Various	DP	Yes	IQ	\$ 15 000.00	06/2025	Section 27, 4(c)
61	Supply and delivery of fridge	Various	IQ	Yes	IQ	\$ 6 500.00	06/2025	Section 27, 4(c)
62	Supply and delivery of General office supplies	Various	G	Yes	RFQ	\$ 30 000.00	07/2025	Section 27, 4 (c)
63	Servicing of air conditioners	Various	NCS	Yes	RFQ	\$ 50 000.00	08/2025	Section 27, 4 (c)
64	Servicing of Generators	Various	NCS	Yes	RFQ	\$ 50 000.00	07/2025	Section 27, 4 (c)
65	Maintenance of Head office	Various	W	Yes	RFQ	\$ 100 000.00	08/2025	Section 27, 4 (c)
66	Fumigation of offices	Various	NCS	Yes	RFQ	\$ 40 000.00	09/2025	Section 27, 4 (c)
67	Servicing of Fire Extinguisher	Various	NCS	Yes	RFQ	\$ 15 000.00	09/2025	Section 27, 4 (c)
68	Supply and delivery of Electrical appliances	Various	G	Yes	RFQ	\$ 25 000.00	07/2025	Section 27, 4 (c)
69	Hiring of private vehicles	Various	NCS	Yes	RFQ	\$ 150 000.00	06/2025	Section 27, 4 (c)
70	Provision of Security Services	Various	NCS	Yes	ONB	\$ 700 000.00	09/2025	



Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
71	Advertisement	Various	NCS	Yes	EPE	\$ 300 000.00	04/2025	Section 27, 4 (c)
72	Insurance	Various	NCS	Yes	ONB	\$ 500 000.00	04/2025	Section 27, 4 (c)
73	Supply and delivery of Window blinds	Various	G	Yes	RFQ	\$ 100 000.00	05/2025	Section 27, 4 (c)
74	Supply and delivery of Air conditioner	Various	NCS	Yes	RFQ	\$ 100 000.00	08/2025	Section 27, 4 (c)
75	Supply and delivery Computer Works station	Various	G	Yes	IQ	\$ 6 000.00	06/2025	Section 27, 4 (C)
76	Supply and Small Printer (Director's Office)	Various	G	Yes	IQ	\$ 10 000.00	06/2025	Section 27, 4 (C)
77	Servicing and repair of crane	1	NCS	Yes	ONB	\$ 120 000.00	08/2025	Section 27, 4 (c)
78	Servicing of Power Standby Generator	1	NCS	Yes	RFQ	\$ 60 000.00	08/2025	Section 27, 4 (c)
79	Pest Control and Cleaning Services	4	NCS	Yes	RFQ	\$ 80 000.00	06/2025	Section 27, 4 (c)
80	Servicing of Cold and Deep Freezer	1	NCS	Yes	RFQ	\$ 60 000.00	08/2025	Section 27, 4 (c)
81	Replacing of fire detection control panel	1		Yes	ONB	\$ 500 000.00	08/2025	Section 27, 4 (c)
82	Construction of concrete slab for truck entrance	Various	W	Yes	RFQ	\$ 40 000.00	07/2025	Section 27, 4 (c)
83	New Rolling Shutter -Door	1	W	Yes	ONB	\$ 150 000.00	08/2025	Section 27, 4 (c)
84	Supply and delivery of Emergency Relief Food	Various	G	Yes	RFQ	\$ 200 000.00	08/2025	Section 27, 4 (c)
85	Repairs of vehicles	Various	NCS	Yes	RB	\$ 700 000.00	04/2025	Section 27, 4 (c)
86	Services of vehicles	Various	NCS	Yes	RB	\$ 100 000.00	04/2025	Section 27, 4 (c)
87	Supply and delivery of 200m hosepipes	1	G	yes	IQ	\$ 500.00	08/2025	Section 27, 4 (c)
88	Supply and delivery of plants	20	G	Yes	EPE	\$ 1 000.00	06/2025	
89	Supply and delivery batteries of vehicles and generators	Various	G	Yes	IQ	\$ 50 000.00	04/2025	Section 27, 4 (c)
90	Supply and delivery Tyres	Various	G	yes	IQ	\$ 80 000.00	04/2025	Section 27, 4 (c)
91	Procurement of vehicles ( Toyota GD6 2.4 S/C )	3	G	Yes	ONB	\$ 2 100 000.00	09/2025	
92	Construction of staff accommodation	N/A	W	Yes	RFQ	\$ 800 000.00	10/2025	Section 27, 4 (C)
93	Loads of gravel & compaction	30	G	Yes	RFQ	\$ 60 000.00	10/2025	Section 27, 4 (C)
94	Supply and delivery of Fittings for water tank	N/A	G	Yes	IQ	\$ 1 000.00	04/2025	Section 27, 4 (C)
95	Fixing of strongroom door	N/A	W	Yes	IQ	\$ 5 000.00	07/2025	Section 27, 4 (C)
96	Supply and delivery of LED Flood Lights at Security Guardroom	2	W	Yes	IQ	\$ 2 000.00	07/2025	Section 27, 4 (C)
97	Supply and delivery of promotional Materials		G	Yes	RFQ	\$ 100000	06/2025	Section 27, 4 (C)
98	Provision of Printing & Design		G	Yes	RFQ	\$ 100000	04/2025	Section 27, 4 (C)



Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
99	Newspaper Subscriptions		G	Yes	RFQ	\$ 3000	04/2025	section 27, 4 (C)
100	Procurement of Trade fairs tickets and spaces	Various	G	Yes	EPE	\$ 30 000	04/2025	Section 27, 4 (C)
101	Supply and delivery of Trade fair materials		G	Yes	DP	\$ 70 000	04/2025	section 27, 4 (C)
102	Advertising		NCS	Yes	RFQ	\$ 20 000	06/2025	Section 27, 4 (C)
103	Supply & Installation of watertanks,& Booster pump Ompundja Constituency	2	G	Yes	DP	\$ 15 000	06/2025	Section 27, 4 (C)
104	Supply& Delivery Aircons Ompundja	2	NCS	Yes	DP	\$ 20 000	06/2025	Section 27, 4 (C)
105	Supply & Installation Blinds Ompundja	5	G	Yes	DP	\$ 25 000	06/2025	Section 27, 4 (C)
106	Supply & delivery of peagen halll Uuvudhiya& Ompundja	2	NCS	Yes	RFQ	\$ 40 000	06/2025	Section 27, 4 (C)
107	Supply & Delivery of interlocking Ompundja	20	G	Yes	ONB	\$ 150 000	06/2025	Section 27, 4 (C)
108	Supply & Delivery Microwave ompundja	1	G	Yes	IQ	\$ 8 000	06/2025	Section 27, 4 (C)
109	Supply & Delivery of Podium Ompundja & Uuvudhiya	2	G	YES	IQ	\$ 10 000	06/2025	Section 27, 4 (C)
110	Supply & installation window Uuvudhiya Hall	10	G	Yes	RFQ	\$ 20 000	06/2025	Section 27, 4 (C)
111	Supply& Delivery of small printers Uuvudhiya & Ompundja	2	G	Yes	IQ	\$ 10 000	06/2025	Section 27, 4 (C)
112	Supply & Delivery of USP	1	G	Yes	IQ	\$ 8 000	06/2025	Section 27, 4 (C)
113	Supply & delivery of folding steel table Uuvudhiya	1	G	Yes	IQ	\$ 2 000	07/2025	Section 27, 4 (C)
114	Provision of WIFI OMPUNDJA (MTC)		NCS	Yes	DP	\$ 100 000	07/2025	Section 27, 4 (C)
115	Renovation of Ompundja Storeroom		w	Yes	ONB	\$ 100 000	07/2025	Section 27, 4 (C)
<b>TOTAL</b>						<b>11 583 200</b>		

#### 12.Division: Human Resources

2	Accommodation and meals wellness week (HR)	Various	NCS	Yes	DP	\$ 250 000.00	07/2025	Section 27, 4 (C)
3	APSD, Wellness day, fresh milk	Various	G	Yes	RFQ	\$ 100 000.00	04/2025	Section 27, 4 (C)
4	Advertisement	Various	NCS	Yes	DP	\$ 10 000.00	04/2025	Section 27, 4 (C)
<b>TOTAL</b>						<b>\$ 350 000.00</b>		

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
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13. Ongwediva Rural Development Centre								
1	Procurement of Service: Vehicle Service and Maintenance	Various	NCS	YES	RB, DP and RFQ	250 000.00	04/2025	Section 27, 4 ( c )
2	Procurement of Goods: Airtime	2	G	YES	EPE	40 000.00	04/2025	Section 27, 4 ( c )
3	Procurement of Works: Wifi Booster	1	W	YES	EPE	30 000.00	04/2025	Section 27, 4 ( c )
4	Procurement of Goods: Computers Equipments	Various	G	YES	RFQ	150 000.00	04/2025	Section 27, 4 ( c )
5	Procurement of Works: IT power and Internet Cable Rewiring	Various	W	YES	RFQ	200 000.00	05/2025	Section 27, 4 ( c )
6	Procurement of Goods: Office Stationeries	2	G	YES	RFQ	70 000.00	05/2025	Section 27, 4 ( c )
7	Procurement of Goods: TV set and DSTV Decoder	1	G	YES	RB, RFQ	100 000.00	05/2025	Section 27, 4 ( c )
8	Procurement of Goods: Office furnitures	Various	G	YES	RFQ	200 000.00	04/2025	Section 27, 4 ( c )
9	Procurement of Goods: Water Cooler for AT Workshop	1	G	YES	RFQ	20 000.00	05/2025	Section 27, 4 ( c )
10	Procurement of Works: Electing of 30 000 Litre Water Tower at Hospitality	1	W	YES	RFQ	150 000.00	08/2025	Section 27, 4 ( c )
11	Procurement of Works: Renovation of Car parking at Administration	1	W	YES	RFQ	100 000.00	05/2025	Section 27, 4 ( c )
12	Procurement of Works: Erecting of African Flags Stands	1	W	YES	RFQ	35 000.00	04/2025	Section 27, 4 ( c )
13	Procurement of Services: Repair and Servicing of Workshop Equipments and Tools	Various	NCS	YES	RB, DP	150 000.00	04/2025	Section 27, 4 ( c )
14	Procurement of Goods: Kitchen equipments and utensils	Various	G	YES	RFQ	250 000.00	04/2025	Section 27, 4 ( c )
15	Procurement of Works: Renovation Laundry Rooms and Conference Hall	1	W	YES	ONB	1 500 000.00	05/2025	
16	Procurement of Consultancy Works: Consultancy Works for Designing Workshop Renovation and Upgrade	1	W	YES	ONB	60 000.00	05/2025	
17	Procurement of Works: Renovation and Upgrade of AT Workshop	1	W	YES	ONB	3 500 000.00	05/2025	
18	Procurement of Works: Renovation of Staff Bungalows	1	W	YES	ONB	850 000.00	05/2020	Section 27, 4 ( c )



Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
19	Procurement of Goods and Services: General Center Repair & Maintenance	Various	G	YES	RB, DP, RFQ	200 000.00	05/2025	Section 27, 4 ( c )
20	Procurement of Services: Servicing Fire Extiquisher, Fire Hydrant etc	1	NCS	YES	IQ	7 500.00	07/2020	Section 27, 4 ( c )
21	Procurement of Services: Airconditioner Service, Cold room and Fridges	1	NCS	YES	IQ	15 000.00	07/2025	Section 27, 4 ( c )
22	Procurement of Works: Grading internal gravel	Various	W	YES	RFQ	40 000.00	04/2025	Section 27, 4 ( c )
23	Procurement of Works: Concrete rubble removal AT Workshop	Various	W	YES	RFQ	100 000.00	04/2025	Section 27, 4 ( c )
24	Procurement of Goods: Industrial Welding Machine Machine	Various	G	YES	RFQ	150 000.00	05/2025	Section 27, 4 ( c )
25	Procurement of Works: Installation of swimming pool	1	W	YES	RFQ	250 000.00	05/2025	Section 27, 4 ( c )
26	Procurement of Works: Landscaping works at even park and administration office		W	YES	DP; RFQ	650 000.00	07/2025	Section 27, 4 ( c )
27	Procurement of Works: Event Park Ablution Facility and Braai Stands	1	W	YES	RFQ	400 000.00	05/2025	Section 27, 4 ( c )
28	Procurement of Works: Renovation of administration office fences and dryland field	1	W	YES	RFQ	120 000.00	04/2025	Section 27, 4 ( c )
29	Procurement of Works : Construction of Storeroom at Administration	1	W	YES	EPE	300 000.00	04/2025	Section 27, 4 ( c )
30	Procurement of Works: Installation of kitchen fume extractor and repairing of ceiling	1	W	YES	RB, RFQ	200 000.00	04/2025	Section 27, 4 ( c )
31	Procurement of Goods: Cleaning Materials	Various	G	YES	RFQ	100 000.00	04/2025	Section 27, 4 ( c )
32	Procurement of Goods : Staff work clothings and Safety equipment	Various	G	YES	RFQ	150 000.00	04/2025	Section 27, 4 ( c )
33	Procurement of Goods: First Aid Kits and refill	1	G	YES	RB	5 000.00	04/2025	Section 27, 4 ( c )
34	Procurement of Goods: Staff Refreshment and AT workshop milk (ISO)	Various	G	YES	IQ	122 000.00	04/2025	Section 27, 4 ( c )
35	Procurement of Service: Team Building Session	2	NCS	YES	RFQ, RB, DP	100 000.00	08/2025	Section 27, 4 ( c )

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
36	Procurement of Services: Staff Training	Various	NCS	YES	EPE; RB, DP	120 000.00	04/2025	Section 27, 4 ( c )
37	Procurement of Goods: Food Items	Variuos	G	YES	RB	920 000.00	04/2025	Section 27, 4 ( c )
38	Procurement of Goods : Beverages	Variuos	G	YES	RB	320 000.00	04/2025	Section 27, 4 ( c )
39	Procurement of Goods: Accommodation furnitures, beddings and accessories	Various	G	YES	RFQ	350 000.00	04/2025	Section 27, 4 ( c )
40	Procurement of Goods: Feeds	Various	G	YES	RFQ	65 000.00	04/2025	Section 27, 4 ( c )
41	Procurement of Goods : Medicine	Varoius	G	YES	IQ	2 000.00	04/2025	Section 27, 4 ( c )
42	Procurement of Goods : Equipment and packaging ( feeder, drinker, cages etc)	Varoius	G	YES	RFQ	14 000.00	04/2025	Section 27, 4 ( c )
43	Procurement of Goods: Chicken Stock	1	G	YES	RFQ	30 000.00	04/2025	Section 27, 4 ( c )
44	Procurement of Goods : Horticulture Inputs	Various	G	YES	RFQ; IQ	70 000.00	04/2025	Section 27, 4 ( c )
45	Procurement of Goods: Irrigation system (hydroponic)	1	G	YES	RFQ	40 000.00	06/2025	Section 27, 4 ( c )
46	Procurement of Goods: Vermi compost	1	G	YES	RFQ	10 000.00	04/2025	Section 27, 4 ( c )
47	Procurement of Services: Dry land preparation (ploughing, weeding, harvesting )	Various	NCS	YES	EPE	10 000.00	04/2025	Section 27, 4 ( c )
48	Procurement of Goods: Processing ingredient, packaging and labelling	Variuos	G	YES	RFQ	36 000.00	04/2025	Section 27, 4 ( c )
49	Procurement of Goods: Fruit Trees	2	G	YES	RFQ	25 000.00	04/2025	Section 27, 4 ( c )
50	Procurement of Services : Installation and maitanance of solar kits (include PAY GO)	Various	G	YES	DP; RB	75 000.00	04/2025	Section 27, 4 ( c )
51	Procurement of Goods : Promotional items	1	G	YES	RFQ	50 000.00	04/2025	Section 27, 4 ( c )
52	Procurement of Services : Media advertisement	Variuos	NCS	YES	IQ	15 000.00	04/2025	Section 27, 4 ( c )
53	Procurement of Goods : Field Trainings (product operational manual, illustrations poster)	Various	G	YES	RFQ	50 000.00	04/2025	Section 27, 4 ( c )
54	Procurement of Goods : Community Project Support Grants	Various	G	YES	RFQ	200 000.00	04/2025	Section 27, 4 ( c )
55	Procurement of Goods : Workshop Production Materials	Various	G	YES	RB, RFQ	3 500 000.00	04/2025	Section 27, 4 ( c )



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56	Procurement of Goods: Workshop Stock Items	Various	G	YES	RB, RFQ	240 000.00	04/2025	Section 27, 4 ( c )
	<b>TOTAL</b>					<b>16 706 500.00</b>		

Approved - Accounting Officer: Teopolina NL Hamutumua

Signature: \_\_\_\_\_

Date: 31/03/25

